

The Municipality of Powassan

AGENDA

Regular Council meeting to be held
Tuesday November 16, 2021 at 7:00 p.m.
Powassan Council Chambers

1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario, and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings"

2. ROLL CALL

3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF

4. APPROVAL OF THE AGENDA

5. PRESENTATIONS:

6. ADOPTION OF MINUTES

6.1 Regular Council Meeting of November 2, 2021

7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL

8. MINUTES AND REPORTS FROM APPOINTED BOARDS

8.1 Town of Parry Sound EMS Advisory Committee minutes of October 28, 2021

8.2 District of Parry Sound Social Services Admin Board- CAO Report November 2021

8.3 North Bay Parry Sound District Health Unit- Public Health Funding for 2022

9. STAFF REPORTS

9.1 Resolution- Reserve Accounts, verbal M.Lang CAO/Clerk and B.Robinson-Treasurer

9.2 Draft Tax Collection Policy- B.Robinson, Treasurer

9.3 Memo-L.Marshall-Deputy Clerk- Holiday Hours/Closures

9.4 Memo- Cemetery Fees- K.Bester, Deputy Clerk

9.5 Proposed Building Department Fees – M.Martin, CBO

10. BY-LAWS

11. UNFINISHED BUSINESS

12. NEW BUSINESS

12.1 Consent Application- B22/POWASSAN/2021 & B23/ POWASSAN/2021 Hughes

12.2 CUPE resolution request re OMERS investment performance

13. CORRESPONDENCE

- 13.1 MPAC- Postponement of the province-wide assessment update

14. ADDENDUM

15. ACCOUNTS PAYABLE

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

- 16.1 Notice of Public Meeting for a Zoning By-Law Amendment
16.2 Schedule of Council and Board Meetings

17. PUBLIC QUESTIONS

18. CLOSED SESSION

- 18.1 Adoption of Closed Session Minutes of November 2, 2021
18.2 Identifiable Individual- Section 239(2)(b) of the Municipal Act and under 6 (1)(b) of the Procedural By-Law- matters regarding an identifiable individual, including municipal or local board employees

19. MOTION TO ADJOURN

Council Meeting
Tuesday, November 2, 2021, at 7:00 pm
Powassan Council Chambers

Present: Randy Hall, Deputy Mayor
Debbie Piekarski, Councillor
Virtual: Markus Wand, Councillor

Absent with regrets: Peter McIsaac, Mayor
Dave Britton, Councillor

Staff: Maureen Lang, CAO/Clerk
Terry Lang, IT

Disclosure of Monetary Interest and General Nature Thereof:
None

-
- | | | |
|-----------------|---|----------------|
| 2021-337 | Moved by: D. Piekarski Seconded by: M. Wand
That the agenda of the Regular Council meeting of November 2, 2021 be approved. | Carried |
| 2021-338 | Moved by: M. Wand Seconded by: D. Piekarski
That the minutes of the Regular Meeting of Council of October 19, 2021 be adopted. | Carried |
| 2021-339 | Moved by: D. Piekarski Seconded by: M. Wand
That the minutes of the Special Business meeting of Council of October 25, 2021 be adopted. | Carried |
| 2021-340 | Moved by: M. Wand Seconded by: D. Piekarski
That the minutes from the Almaguin Community Economic Development (ACED) meeting of October 18, 2021, be received. | Carried |
| 2021-341 | Moved by: D. Piekarski Seconded by: M. Wand
That the minutes from the Golden Sunshine Municipal Non-Profit Housing Corporation committee meeting dated Tuesday, September 7, 2021 be received. | Carried |
| 2021-342 | Moved by: M. Wand Seconded by: D. Piekarski
That the District of Parry Sound Social Serviced Administration Board's Chief Administrative Officer's Report dated October 2021, be received. | Carried |
| 2021-343 | Moved by: D. Piekarski Seconded by: M. Wand
That the memorandum dated October 26, 2021 from Deputy Clerk K. Bester regarding the 2022 Maple Syrup Festival, be received,
AND further, that staff begin preparations for a 2022 festival and that a committee meeting be organized. | Carried |
| 2021-344 | Moved by: M. Wand Seconded by: D. Piekarski
That the Powassan Water and Wastewater Systems Quarterly Operations Report dated July 1 – September 30, 2021 be received. | |

RECORDED VOTE – REQUESTED BY: Deputy Mayor R. Hall

Deputy Mayor Hall	YEA
Councillor Piekarski	YEA
Councillor Wand	YEA
Councillor Britton	ABSENT
Mayor McIsaac	ABSENT

Carried

2021-345

Moved by: D. Piekarski Seconded by: M. Wand

That the Council of the Municipality of Powassan concurs with the request in Consent Applications B25/POWASSAN/2021 and B26/Powassan/2021 for the creation of two new lots on Hemlock Road] by Applicant Jane McRae-Piercey.

And requests that the North Almaguin Planning Board issue the following conditions for approval of the subject Consent application:

1. The lot must comply with the Municipality of Powassan Official Plan policies and Zoning By-law.
2. Confirmation should be provided that the severed lots can be adequately serviced with private on-site sewage services.
3. Confirmation should be provided that the severed lots can be adequately accessed from Hemlock Road and that entrance permits will be available from the municipality.

Carried

2021-346

Moved by: M. Wand Seconded by: D. Piekarski

That Butler Drive have:

1. NO EXIT signs installed
2. CHILDREN PLAYING CAUTION sign installed
3. Speed reduced to 40 km/hr to be consistent with our other streets

Carried

2021-347

Moved by: M. Wand Seconded by: D. Piekarski

That the correspondence dated October 21, 2021 from the Minister of Finance regarding the Ontario Municipal Partnership Fund (OMPF) 2022, be received.

Carried

2021-348

Moved by: D. Piekarski Seconded by: M. Wand

That the correspondence from Discovery Routes Trails Organization regarding their Impact Report be received,

AND further that a representative of the Municipality of Powassan accept the invitation to join their annual meeting.

Carried

2021-349

Moved by: M. Wand Seconded by: D. Piekarski

That the correspondence from MPAC regarding the Municipal Levy for 2022, be received.

Carried

2021-350

Moved by: D. Piekarski Seconded by: M. Wand

That the accounts payable listing reports October 18, 20, 26 & 29, 2021 in the total amount of \$184,991.65 be approved for payment.

Carried

2021-351

Moved by: M. Wand Seconded by: D. Piekarski

That Council now adjourns to closed session at 7:55 to discuss:

- 18.1 Adoption of Closed Session minutes of September 21, 2021
- 18.2 Identifiable Individual – Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural By-Law – matters regarding an identifiable individual, including municipal or local board employees.

Carried

2021-352

Moved by: D. Piekarski Seconded by: M. Wand
That council now reconvenes to regular session at 8:14 p.m.

Carried

2021-353

Moved by: M. Wand Seconded by: D. Piekarski
That Council now adjourns at 8:14 p.m.

Carried

Mayor

CAO/Clerk

Town of Parry Sound EMS Advisory Committee

Open Minutes

Date:

October 28, 2021

Time:

06:30pm

Location:

(on-line) ZOOM Meeting and for streaming of the meeting please click on the link below.

<https://www.youtube.com/channel/UC4QrR6HjwibWOJRbLwnjcFQ/videos>

Members Present:

Jamie McGarvey - Chairperson, Rod Osborne, Cathy Still, Scott Sheard, Lewis Malott,
Irene Smit, Lyle Hall

Present:

Dave Thompson, Director of Emergency and Protective Services

Recording:

Sheri Skinner, Administrative Assistant

Guest:

Frank May, Manager EMS - WPSHC

Stephanie Phillips, CFO - Town of Parry Sound

Regrets:

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	8-1

Town of Parry Sound EMS Advisory Committee

Open Minutes

1. Agenda

1.1 Additions to Agenda

1.2 Prioritization of Agenda

1.3 Adoption of Agenda

Moved by Irene Smit

Seconded by Lewis Malott

That the October 28, 2021 Parry Sound District Emergency Medical Services Committee meeting agenda be approved.

Carried

1.4 Disclosure of Pecuniary Interest and the General Nature Thereof

2. Minutes and Matters Arising from Minutes

2.1 Adoption of Minutes

Moved by Cathy Still

Seconded by Scott Sheard

That the Minutes of the June 16, 2021 meeting of the Parry Sound District Emergency Medical Services Committee be approved as circulated.

Carried

3. Correspondence

3.1 OAPC Position on Mandatory Vaccinations (forward to file)

4. Deputations

Town of Parry Sound EMS Advisory Committee

Open Minutes

5. Emergency Services Director's Report

Dave Thompson summarized the Director's Report with the Committee which included the Powassan Base ownership and the Base's amortization annual rate.

Frank May spoke on the PSDEMS current staffing issue, and the challenges Paramedics are facing in the district such as housing and no in-person training hours at the base hospital thru Covid. A brief description of student hires vs. fully certified Paramedics was provided as well as a discussion on mandatory vaccinations which would become effective November 15, 2021.

Moved by Irene Smit

Seconded by Scott Sheard

That the Emergency Services Director's Report dated October 28, 2021 be accepted as submitted.

Carried

6. Reports

6.1 EMS Statistical Report - September 2021

6.2 EMS Night Call Statistics - September 2021

6.3 EMS Vehicle Inventory - September 2021

Dave Thompson provided a descriptive overview of the various reports attached.

Resolution

EMS Committee members have received reports 6.1, 6.2, 6.3 as listed above.

Moved by Cathy Still

Second by Rod Osborne

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

7. Ratification of Matters from Closed Agenda

8. Other Business

8.1 DT R&R 2020 Land Ambulance Audited Financial Statements-AD2021

8.1.1 DT 2020 Land Ambulance Financial Statements-AD2021

Resolution

That the EMS Advisory Committee receives the 2020 Land Ambulance Audited Financial Statements and that the committee concurs with staff's course of action to place the accumulated surplus of \$274,928.00 into reserves to utilized in future years in case of a deficit position.

Moved by Lyle Hall

Seconded by Lewis Malott

Carried

8.2 DT R&R 2022 Land Ambulance Budget-AD2021

8.2.1 DT ATT#1 2022 Land Ambulance Budget-AD2021

Resolution

That the EMS Advisory Committee directs staff to prepare the 2022 Land Ambulance Budget with the following amendments;

a) 120000.00 transfers from reserves to operating budget

b) reduction of summer upstaff by 1 month

and move to Parry Sound Town Council for approval with a 6.2% levy increase.

Moved by Rod Osborne

Seconded by Lewis Malott

Carried

Town of Parry Sound EMS Advisory Committee

Open Minutes

9. Dispatch Update

10. Business Plans

11. Adjournment @ 8:00PM

Moved by Scott Sheard

Seconded by Cathy Still

Carried

Next scheduled on-line Zoom meetings:

February 24, 2022 ... May 26, 2022 ... October 27, 2022

District of Parry Sound



Chief Administrative Officer's Report

November 2021

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	8-2

October was a busy month at the DSSAB with a lot of conversations and learnings happening along with the development of our 2022 Budget.

Community Reintegration

On October 6th, I participated in a “Community Reintegration Engagement Session” where input was provided into the gaps and opportunities for reintegration. The Ministry of the Solicitor General is looking to identify ways we can enhance community reintegration planning to support sentenced and remanded populations.

Community reintegration is the process of preparing individuals for release from custody into the community and supporting continuity of care as well as ensuring successful and sustained reintegration once they are there. It involves the identification of an individual's needs as well as coordination and collaboration with community service providers, municipalities, Indigenous communities, organizations and the healthcare sector.

Human Trafficking

On October 13th, I attended the “Human Trafficking Trends in Canada Virtual Forum” held by The Canadian Centre to End Human Trafficking. This virtual forum brought together stakeholders from across Canada to discuss trafficking during the pandemic era. The event began with a brief presentation on The Centre's forthcoming report, Human Trafficking Trends in Canada (2019-20). The report identifies six broad trafficking trends using unique, unattributable data from the Canadian Human Trafficking Hotline.

<https://www.canadiancentretoendhumantrafficking.ca/human-trafficking-trends-in-canada-2019-2020/>

The event also included an expert panel discussion that examined the challenges and opportunities of addressing human trafficking during COVID-19, and how we can better position ourselves for the post-pandemic period.

OMSSA

On October 20th and 21st, myself along with a number of the Leadership Team attended the “2021 Defining Pathways to Reconciliation Forum” hosted by OMSSA. This was very timely given the completion of our Strategic Plan where we have identified our desire to prioritize equipping ourselves and our teams with the skills and knowledge to ensure that Indigenous clients and employees feel safe, valued, and respected.

Website & Strategic Plan

The Strategic Plan is being launched publicly this week on our new DSSAB website at www.psdssab.org. Note: there will be no change to the website address. This newly refreshed and redesigned website has been created by DSSAB staff with the intent to provide the user with a more accessible entry point to access the programs and services offered throughout the district. The timing of the website launch has been coordinated around the launch of the Strategic Plan and signifies the importance of the DSSAB's first Strategic Plan. The new website will amplify our branding refresh and will include elements of the branding guidelines set out through the strategic planning process. In addition to the public launch on our website, the Strategic Plan is being shared with those who took part in the engagement sessions throughout this process. This includes our community partners, municipal CAO's, and our staff. As well, a media release will be issued this week to include the media in the launch of our Strategic Plan.

Capital Projects - September 2021

LHC & DSSAB Buildings

- Restart kick off meeting for construction on family unit in Parry Sound. New contractor on site working through deficiencies.
- Walk through of family home in South River; abatement completed and required a structure assessment. Engineer provided approval of structure and recommendations for corrections.
- On going leaks at DSSAB daycare; working with plumber to identify the cause as this building is less than 5 years old.

Current Challenge

Difficulty securing contractors/labourers as well as materials are often backordered.

We continue to complete capital projects; however, this is taking longer than typically expected.

The Meadow View (NOAH) Update

Please see Appendix A for an update on The Meadow View.

Social Media

The DSSAB now has a presence on LinkedIn and Twitter!

Twitter Stats

Link to the DSSAB's Twitter page - <https://twitter.com/psdssab>

District of Parry Sound Social Services Administration Board – Twitter Page	Oct. 5 th - Nov. 2 nd , 2021
Total Tweets	21
Total Impressions	564
Total Profile Visits	667
Total Followers	7

LinkedIn Stats – used primarily for HR recruitment & RFP/Tender Postings

Link to the DSSAB's LinkedIn page – <https://bit.ly/2YyFHIE>

District of Parry Sound Social Services Administration Board – LinkedIn	Oct. 3 rd - Nov. 2 nd , 2021
Total Page Views	29
Total Unique Visitors	12

District of Parry Sound Social Services Administration Board	June 2nd - June 29th, 2021	Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers	185	245	259	268
Post Reach this period (# people who saw post)	4,211	6,212	4,935	3,284
Page Views this period	97	103	80	94
Post Engagement this period (# reactions, comments, shares)	358	579	451	334
Esprit Place Family Resource Centre	June 2nd - June 29th, 2021	Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers	66	78	87	93
Post Reach this period (# people who saw post)	480	551	211	67
Page Views this period	10	23	23	11
Post Engagement this period (# reactions, comments, shares)	56	68	15	3
The Meadow View (NOAH)		Aug. 3rd - Aug. 30th, 2021	Sept. 7th - Oct. 4th, 2021	Oct. 6th - Nov. 2nd, 2021
Total Page Followers		263	294	325
Post Reach this period (# people who saw post)		484	72	4,374
Page Views this period		585	536	974
Post Engagement this period (# reactions, comments, shares)		91	51	1,307

Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District September 2021

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18m)	0	0	3	5	22	30
Toddler (18m-30m)	14	10	11	19	12	66
Preschool (30m-4y)	18	15	17	24	35	109
School Age (4y-12y)	0	0	0	0	17	17
# of Active Children	32	25	31	48	86	222

It is worth noting that a significant number of children returned or started school this year which is reflected in the enrollment at most programs. The Ministry of Education and the local district health unit are permitting licensed child care programs to begin mixing groups which will allow for staffing levels to return to normal and permit programs to increase enrollment as spaces become available.

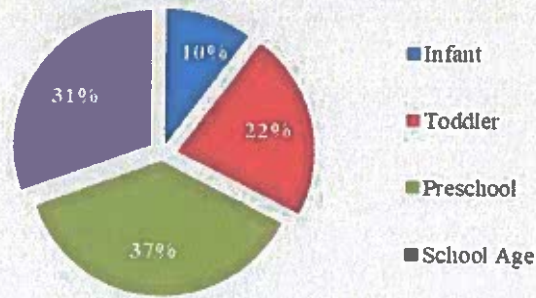
School Age Programs

School Age Programs September 2021

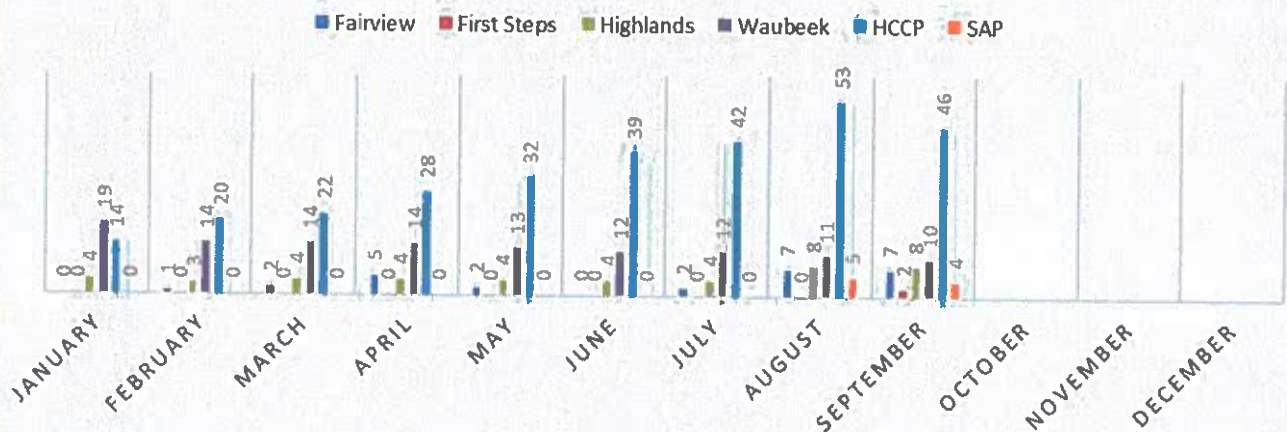
Location	Enrollment	Waitlist
Mapleridge After School	13	4
St. Gregory's After School	15	0
St. Gregory's Before School	9	0
Sundridge Centennial After School	9	0
Sundridge Centennial Before School	3	0
Magnetawan After School	13	0
Land of Lakes After School	12	0
# of Active Children	74	4

The After School Program is showing a continuous increase in enrollment at all programs and is proving to be financially viable.

PERCENTAGE OF CHILDREN BY AGE GROUP



DIRECTLY OPERATED CHILD CARE WAIT LIST BY PROGRAM



OLAF

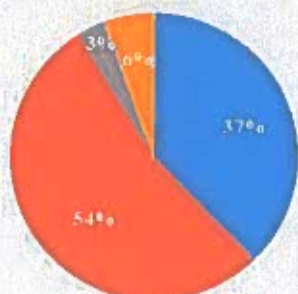
OLAF FEE SUBSIDY APPLICATIONS



Child Care Fee Subsidy Statistics for September 2021

TOTAL CHILDREN BY FUNDING SOURCE IN DISTRICT

■ Subsidized ■ Full Fee ■ Ontario Works ■ Extended Day Fee Subsidy



A total of **408** families and **430** children accessed care in September. We have seen an increase in the number of kids accessing care, especially for extended day programming. This is likely due to our Directly Operated After School Programs beginning operations.

Inclusion Support Services

September 2021

Age Group	EarlyON	Licensed Early Learning & CCC's	Monthly TOTAL	Year-to-Date TOTAL	Waitlist	New Referrals	Discharges
Infants (0-18m)	0	0	0	2	0	1	0
Toddlers (18m-30m)	1	4	5	7	2	0	0
Preschool (30m-4 y)	9	25	34	53	1	3	4
School Age (4y+)	13	20	33	44	0	0	8
Monthly TOTAL	23	49	72	-	3	4	12
Year-to-Date TOTAL	36	71	-	106	31	45	37

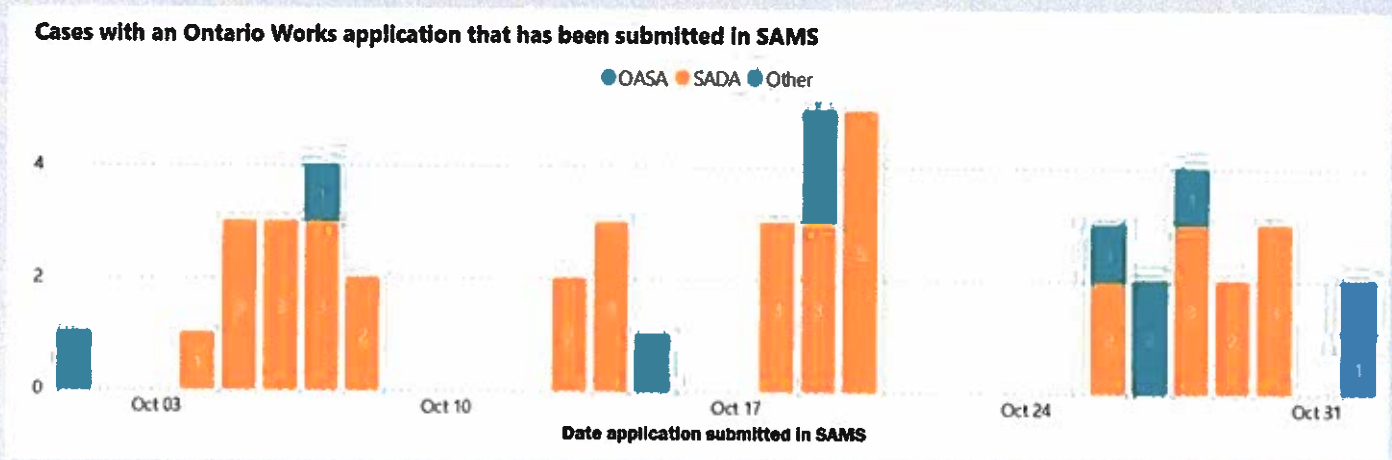
As EarlyON programs are opening to in-person visits, there has been an increase in the number of children receiving ISS services in those programs. This trend should continue as EarlyON reopens some of the remote satellite locations in the coming months.

EarlyON Child and Family Programs

September 2021

Activity	September	Year-to-Date
Number of Children Attending	208	642
Number of New Children Attending	32	130
Number of Families Visiting	164	403
Number of New Families Visiting	28	96
Number of Virtual Programming Events	6	29

Social Assistance Digital Application (SADA) & Centralized Intake - October 2021



****Yellow bars represent applications completed by Intake and Benefits Administration Unit. Green bars represent applications completed by local staff. Data from the Tracking the Impacts of COVID-19 report and Centralized Intake Report.**

Ontario Works applications

2 ▼
Average received per business day

44
Received Oct 2021

Emergency Assistance applications

1 ▼
Average received per business day

19
Received Oct 2021

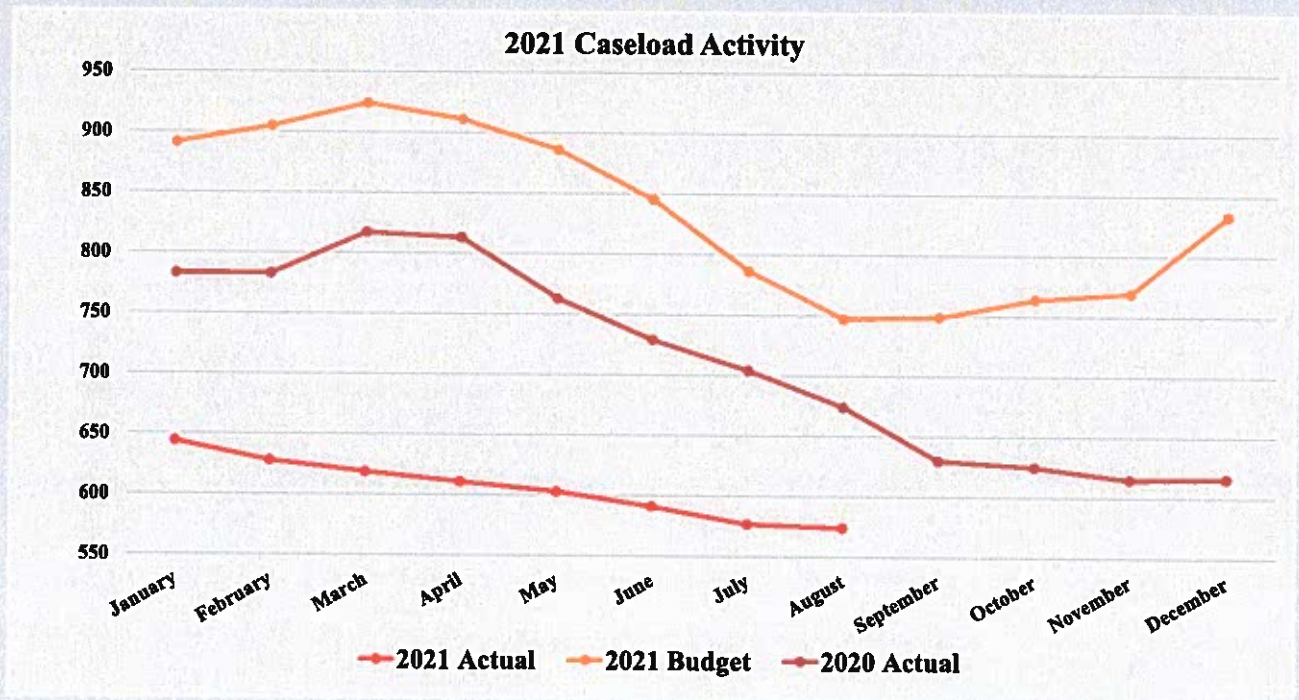
Average number of business days from screening to grant

4.2 ▼
Ontario Works

1.1 -
Emergency Assistance

Throughout the month of October, we have seen a 100% increase over September in application volume for both Ontario Works and Emergency Assistance. This is due to the ending of federal pandemic relief benefits. Our staff have been supporting the IBAU to deal with the surge of applications. This surge is anticipated to continue for the next few months at least.

Ontario Works Caseload

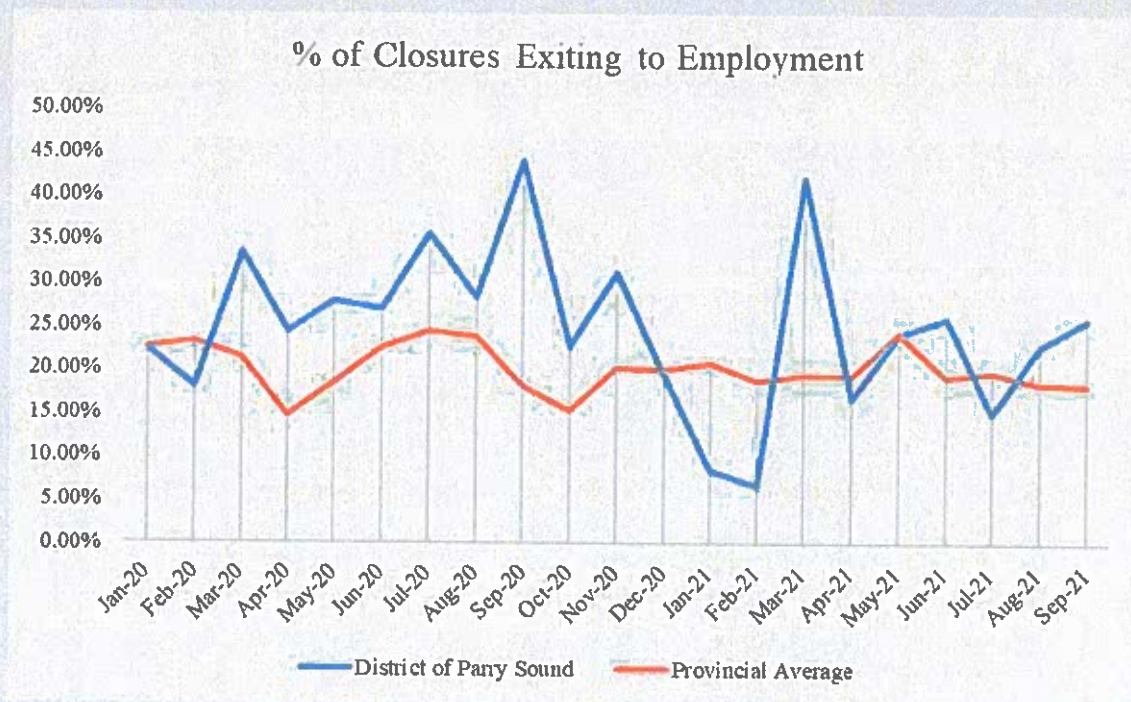


LEGEND	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
2021 Actual	644	628	619	611	603	591	577	574				
2021 Budget	891	905	924	911	886	845	786	747	749	764	769	833
2020 Actual	783	783	817	813	763	729	704	674	630	625	615	616

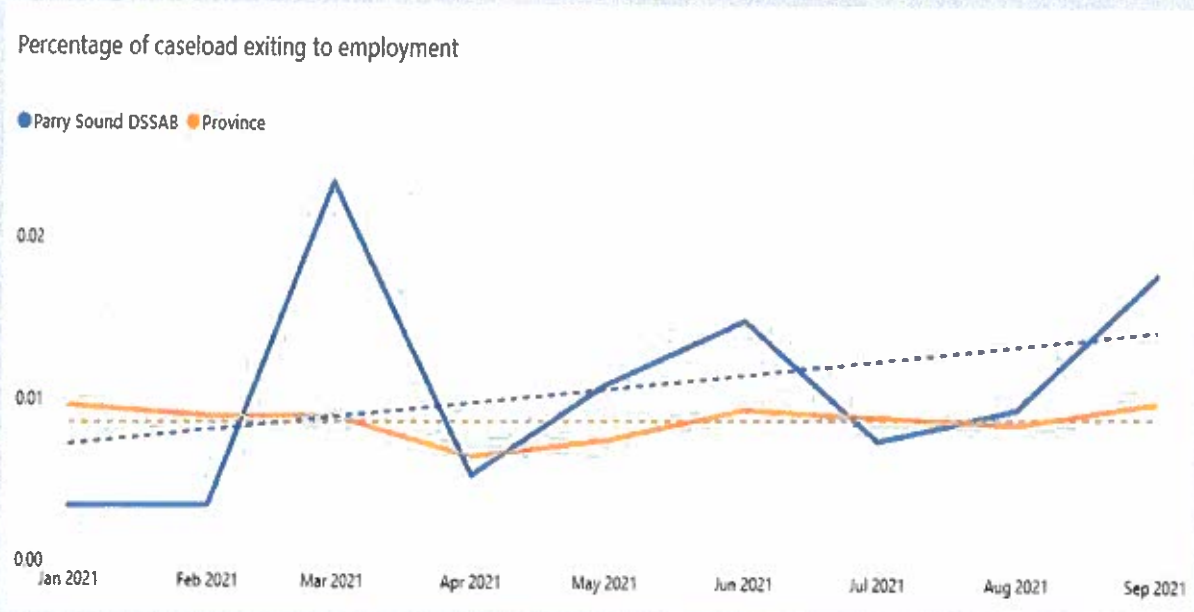
MyBenefits

We now have **26.43%** of the caseload registered with the MyBenefits web service. That's up 1% since September.

Employment



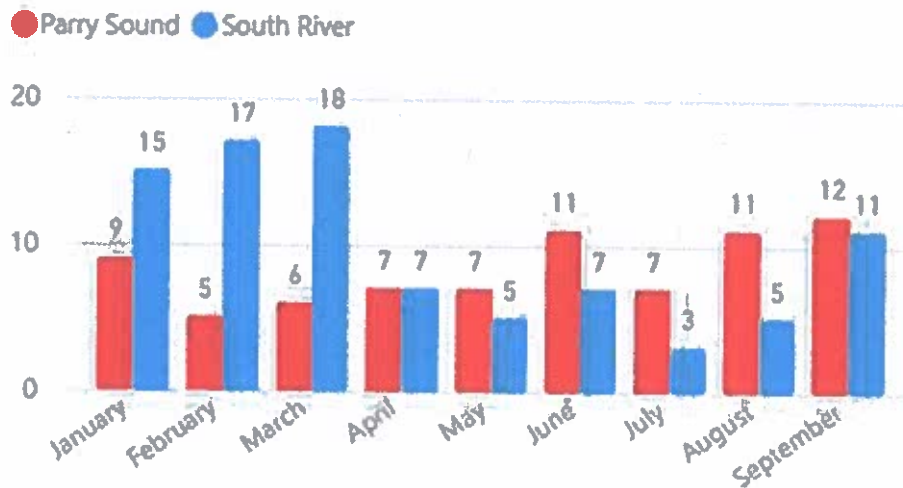
Social Assistance Interactive Performance Report - Ontario Works Data as of October 18, 2021



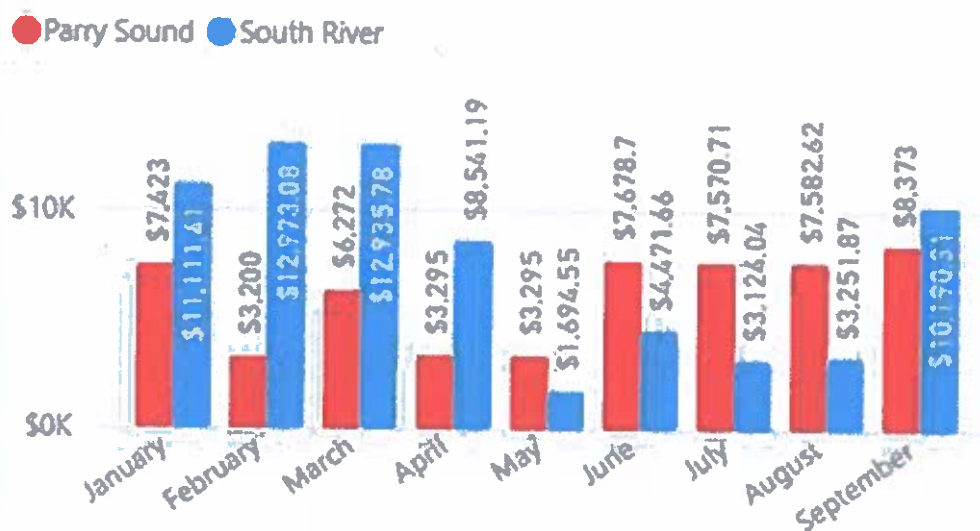
We continue to trend well in both of our Employment Performance Metrics. Both continue to trend above the provincial averages. For September, we were near or exceeded our 2019 levels.

Community Homelessness Prevention Initiative (CHPI) Spending - Social Assistance

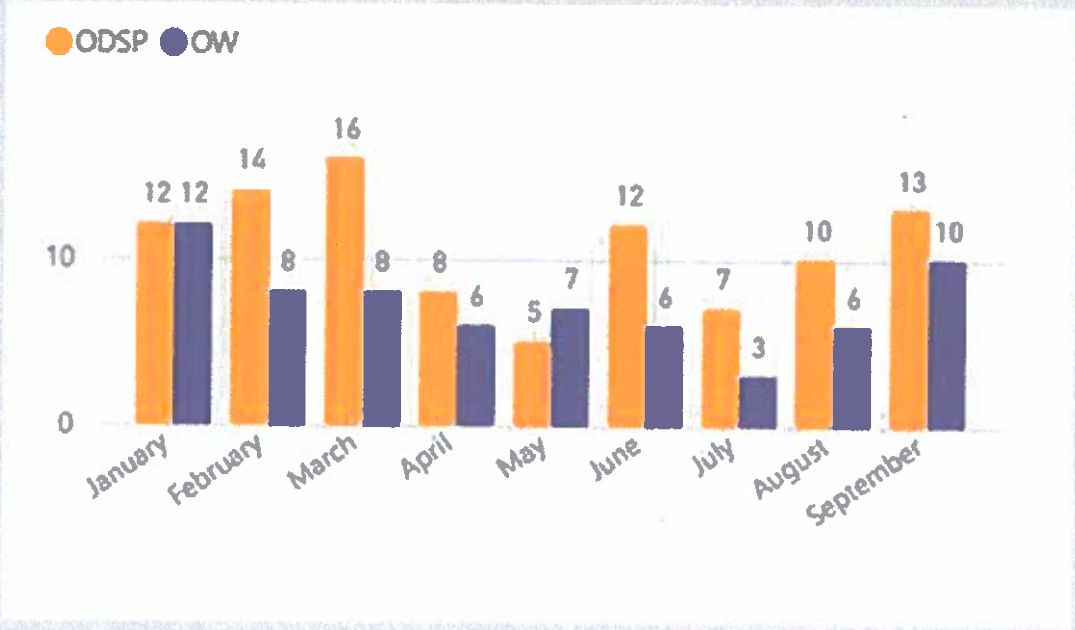
CHPI Applications by Month and Office



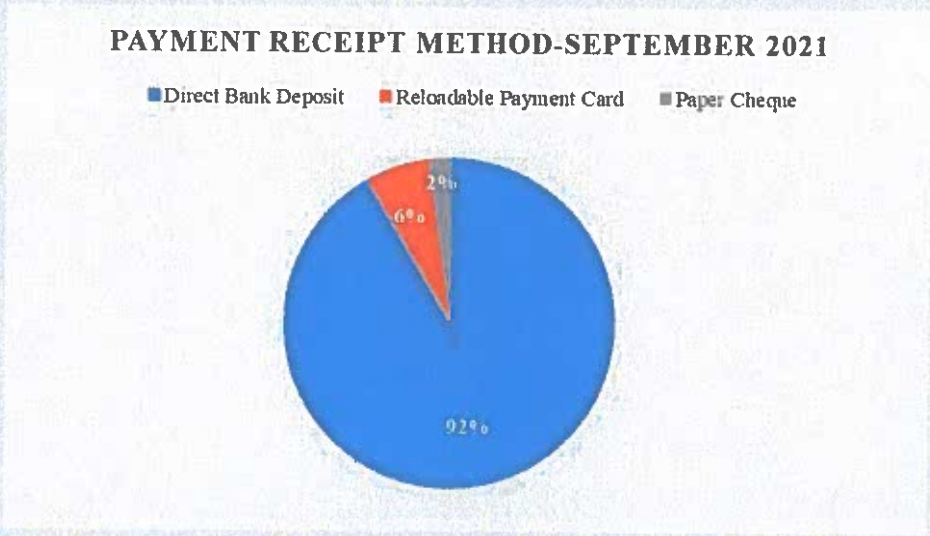
Amount Spent in 2021 by Month and Office



CHPI Applications by Month and Program



Direct Bank Deposit Enrollment



Homelessness Prevention Program - Community Relations Workers

For the month of September 2021

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

Income Source	East	West
Senior	4	5
ODSP	7	20
Ontario Works	3	8
Low Income	8	11

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain and sustain housing stability.

Income Source	East	West
Senior	10	5
ODSP	8	22
Ontario Works	1	8
Low Income	5	11

Contact/Referrals

September	East	West	YTD
Homeless	2	8	70
At Risk	2	1	41

Short Term Housing Allowance

Month	Active	YTD
September	7	21

Household Income Sources and Issuance from CHPI

Income Source	Total	CHPI	Reason for Issue	Total
ODSP	3	\$2,076.09	Rental Arrears	\$989.00
Low Income	3	\$1,479.31	Transportation	\$23.00
Ontario Works	4	\$1,805.27	Food/Household/Misc.	\$3,398.67
			Utilities/Firewood	\$950.00

Hotel Project

September	Midtown Parry Sound	YTD	Caswells Sundridge	YTD	Total Housed
Adults	2	77	3	24	35
Children	0	17	0	4	

Housing Programs Centralized Waitlist

Social Housing Centralized Waitlist Report - September 2021

	East Parry Sound	West Parry Sound	Total
Seniors	19	106	125
Families	128	388	516
Individuals	345	217	562
Total	492	711	1,203
Total Waitlist Unduplicated			451

Community Housing Centralized Waitlist (CWL) 2020 - 2021 Comparison Applications and Households Housed from the CWL

Month 2020	New App	New SPP	Cancelled	Housed	SPP Housed	Month 2021	New App	New SPP	Cancelled	Housed	SPP Housed
Jan	6	1	6	5		Jan	4		5	5	1
Feb	15		11	3		Feb	12	3	3	2	
Mar	10					Mar	8		4	1	1
Apr	3		5	4		Apr	9		6	1	
May	1		8	2		May	8	1	3	1	
June	1		3			June	8	1	4	1	1
July	5		13	2		July	7			1	
Aug	10		6	2		Aug	9		1	2	
Sept	4	2	6	3	1	Sept	22		5		
Oct	7	1	11	3		Oct					
Nov	4	1	1	2		Nov					
Dec	6	1	2	1		Dec					
Total	72	6	72	27	1	Total	87	5	31	14	3

SPP = Special Priority Applicant

- We had 22 new applications this month – 15 of those were online via Rent Café and 7 were paper applications.
- There were 5 cancellations in the month of September – two were due to assets in excess, one applicant was unable to be contacted for an offer, one requested to be removed and one found other housing.
- We also had 2 refusals to offers of accommodation who both requested to be placed back on the bottom of the CWL.

Tenant Services for September 2021

Wellness Check-ins	47	In addition to the 90 regular wellness calls, calls were also made to assist our most vulnerable tenants with their COVID vaccines, appropriate transportation & supports
Paramedicine	7	Wellness checks @ 7 buildings
Tenant Home Visits	17	Tenants requiring assistance with annual review packages, wellness checks, filing income tax
Tenant Education & Engagement	0	None in September as per vacation and schedules
Mediation/Conflict Resolution/Referrals	21	Tenant complaints, tenant vs. tenant conflict, referrals to outside agencies

Parry Sound District Housing Corporation

Activity for Tenant and Maintenance Services September 2021

Action	Current	Year-To-Date
Move outs	0	11
Move ins	0	14
L1 Forms	0	0
N4 – notice of eviction for non payment of rent	5	6
N5 – notice of eviction for disturbing the quiet enjoyment of the other occupants	0	0
N6 - notice of eviction for illegal acts or misrepresenting income (RGI)	0	0
N7 –notice of eviction for willful damage to unit	0	0
Repayment Agreements	14	32
No Trespass Order	0	1

Maintenance for September 2021

Pest Control	8	8 buildings monitored monthly
Vacant Units	7	family (3); senior (1); single (3)
Work Orders	60	work orders created for maintenance work and related materials
After Hours Calls	8	Types of calls: leaks, fire panel trouble, broken appliances 5 staff participate in the weekly on call rotation
Fire Inspections	2	Follow-up inspections with local Fire Prevention Officer and 1 fire watch
Disability Modifications	2	Two outside ramps installed at 2 townhouses to accommodate mobility issues
Incident Reports	2	

Esprit Place Family Resource Centre

Transitional Support

	September 2021	Year-to-Date 2021
Number of Women Served this Month	5	71
Number of Women Registered in Program	3	30
Number of Public Ed/Groups Offered	0	0

Child Witness Program

	September 2021	Year-to-Date 2021
Number of Children Served this Month	17	92
Number of Children Registered in Program	5	34
Number of Public Ed/Groups Offered	0	0

Outreach Services

	September 2021	Year-to-Date 2021
Number of Women Served this Month	14	100
Number of Women Registered in the Program	5	52
Number of Public Ed/Groups Offered	0	0

Emergency Shelter Services	September 2021	Year-to-Date (2021)
Number of Women who stayed in shelter this month may be duplicated within the month or year.	9	37 Number of women who stayed in the shelter this year who were unique to the shelter
Number of Children Active in program this month	1	8
Number of New Children Admissions (unduplicated)	0	7
Direct Service Hours to Women (Shelter and counselling)	117	999
Resident Bed Nights (Women & Children)	178	1,357
Occupancy Rate	59%	49%
Days at capacity	0 (COVID capacity)	11
Days over-capacity	0	0
Phone Interactions (crisis/support)	26	441

November 1, 2021

The Honourable Christine Elliott
Minister of Health
Ministry of Health
777 Bay Street
College Park 5th Floor
Toronto, ON M7A 2J3

Dear Minister Elliott:

RE: Public Health Funding for 2022

The Board of Health for the North Bay Parry Sound District Health Unit (Board) commends the government's financial commitment to public health throughout the pandemic. This trust has enabled public health programs and services, critical to the pandemic response, to continue. There is still much to be accomplished as the pandemic evolves. Vital to achieving future successes is the ability to strategically plan for 2022.

Pursuant to the Health Unit's correspondence of June 24, 2021, the Board is again respectfully requesting the Ministry to urgently establish funding expectations for 2022. This is critical for planning purposes for both the Health Unit and the municipalities we serve.

The Board is urging the Ministry of Health to commit in writing to:

1. Extend COVID-19 funding in 2022 for:
 - a. COVID-19 Extraordinary Costs; and
 - b. COVID-19 Vaccination Extraordinary Costs
2. Establish funding in 2022 for public health recovery efforts
3. Increase provincial funding for public health base budgets with the proportional municipal levy increase needed in 2022 to maintain public health unit capacity

Health units have had only one base funding increase in the past five years; however, wage and benefit increases and general increases to operating costs due to inflation continue. In addition, two public health union contracts are to be negotiated in 2022 with workforces experiencing recruitment and retention issues. A zero percent increase in base funding for 2022 is untenable if health units are to fulfill the requirements for programs, services, and accountability as delineated in the Ontario Public Health Standards: Requirements for Programs, Services, and Accountability (Standards).

As per the Standards:

DATE OF COUNCIL MTC	Nov. 16/21
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.../2

To: The Honourable Christine Elliott

Page 2 of 2

Date: November 1, 2021

"Boards of health are responsible for programs and services in all core function areas, demonstrating accountability to the ministry, and monitoring and measuring the effectiveness, impact and success of their programs and services."

Requisite to realizing Ministry expectations to deliver mandated public health programs is a highly skilled and experienced workforce. They are essential to ensuring the future success of entrusted programs such as healthy growth and development, school health, chronic disease prevention and well-being, substance misuse and injury prevention, healthy environments, food safety, infectious and communicable diseases prevention and control, and immunization.

The COVID-19 pandemic has taught us that an able-bodied, prepared public health system is more important than ever. Without a base funding increase, public health's capacity will be diminished, with even harder choices having to be made regarding where we can assist in pandemic recovery and building healthier and sustainable communities. A base funding increase for 2022 is necessary to maintain public health services at status quo.

Your assistance and attention to this pressing matter is greatly appreciated.

Sincerely yours,



James Chirico, H.BSc., M.D., F.R.C.P. (C), MPH
Medical Officer of Health/Executive Officer



Nancy Jacko
Chairperson, Board of Health

/sb

Copy to: Premier Doug Ford
Hon. Helen Angus, Deputy Minister of Health
Chief Medical Officer of Health
Elizabeth Walker, Director, Public Health Accountability and Liaison Branch
Collen Kiel, Director, Public Health Strategy and Planning Branch
Vic Fedeli, MPP, Nipissing
Norm Miller, MPP, Parry Sound-Muskoka
John Vanthof, MPP, Timiskaming-Cochrane
Ontario Boards of Health
Member Municipalities (31)
Association of Municipalities Ontario (AMO)
Association of Local Public Health Agencies (alPHA)
Council of Medical Officers of Health (COMOH)
Andrea Horwath, New Democratic Party of Ontario, Leader, Official Opposition
Steven Del Duca, Ontario Liberal Party
Mike Schreiner, Green Party of Ontario
Jim Karahalios, New Blue Party of Ontario



Resolution no. 2021-_____

Date: November 16, 2021

Moved by _____

Seconded by _____

That the Municipality of Powassan consolidates Reserve general ledger accounts to a smaller number of accounts as per the attached schedule.

Carried _____

Defeated _____

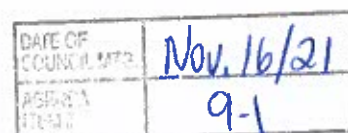
Deferred _____

Lost _____

Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					



General Ledger account number	Name of Account
10-10-36050	Office, recreation and other
10-10-36260	Cemeteries
10-10-36300	Emergency Management
10-10-36370	Welcome Signs
<i>Merge into 10-10-36000</i>	<i>Working Capital Reserve</i>
10-10-36130	Powassan Lions Park and pool
10-75-36270	Trout Creek Community Centre
10-10-36215	Curling Club Building
10-10-36040	Fire Equipment
10-80-36280	Sportsplex Equipment
10-80-36290	Sportsplex Building
10-10-36070	Public Works Equipment
10-10-36380	250 Clark Building
10-10-36075	Street Lights
<i>Merge into 10-10-36190</i>	<i>General Infrastructure</i>
10-10-36150	Garbage
10-10-36250	Landfill Building
<i>Merge into 10-10-36200</i>	<i>Landfill Closure</i>
FINAL List of RESERVE ACCOUNTS	
10-10-36000	Working Capital Reserve
10-10-36010	Water System
10-10-36090	Sewer System
10-10-36220	Water Contingency
10-10-36190	General Infrastructure
10-10-36200	Landfill Closure
10-10-36210	Gravel Pit Closure
10-10-36170	Ministry of Health (Eide)

Municipality of Powassan

DRAFT Tax Collection Policy

Adopted by Council

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	9-2

Municipality of Powassan

Tax Collection Policy

1. Policy Statement

This policy was developed to provide guidance to staff and taxpayers on procedures pertaining to the billing and collection of property taxes. It is designed to be implemented in accordance with the governing legislation.

2. Definitions

For the purposes of this policy:

- (a) **“Cancellation Price”** shall mean an amount equal to all tax arrears, current taxes, interest and penalties thereon, and all reasonable costs incurred by the Municipality after the registration of a tax arrears certificate.
- (b) **“Council”** shall mean the elected Mayor and Council of the Corporation of the Municipality of Powassan.
- (c) **“Extension Agreement”** shall mean a contract between the Municipality and the property owner(s) to establish a fixed repayment schedule by which the Cancellation Price will be paid, which shall be entered into after the registration of a Tax Arrears Certificate and prior to one (1) year following the registration date.
- (d) **“MPAC”** shall mean the Municipal Property Assessment Corporation.
- (e) **“Municipality”** shall mean the Corporation of the Municipality of Powassan.
- (f) **“Tax Arrears”** shall mean any portion of property taxes that remain unpaid after the date on which they are due.
- (g) **“Tax Arrears Certificate”** shall mean a document which is registered on title, indicating that the described property will be forced into a municipal tax sale if all property taxes are not paid to the Municipality within the period stipulated.
- (h) **“Treasurer”** is the person appointed by the Municipality who is responsible for handling all of the financial affairs of the Municipality on behalf of, and in the manner directed by, Council.

3. Purpose

The purpose of this policy is to establish efficient and effective procedures and processes for property tax billing and collection for the Municipality, and to ensure municipal tax revenues are collected in a timely and effective manner.

4. Scope

This policy covers all aspects related to the billing and collection of property taxes and any amounts added to the roll for collection, up to and including the initiation of tax sale proceedings.

5. Legislative Authority

This policy is written in compliance with the Municipal Act, S.O. 2001 (The Act), Parts VIII, IX, X, and XI in particular, related Ontario Regulations made under *The Act*, the Planning Act, the Assessment Act, and any applicable Municipal by-laws, as amended. Should there be any incongruences between the policy and the governing legislation, the provisions of the governing legislation will prevail.

6. Objectives

The objectives of this policy are as follows:

- (a) Establish procedures for the billing of property taxes;
- (b) Ensure the timely collection of property taxes;
- (c) Establish processes to collect property taxes; and
- (d) Establish processes to collect property tax arrears.

7. Governing Principles

- 7.1 The procedure of collecting property taxes should be applied universally, uniformly, and consistently.
- 7.2 The Treasurer or designate may exercise discretion in furthering the objectives of this policy.
- 7.3 The Treasurer or designate may take all means necessary provided within the *Municipal Act, 2001, as amended*, to balance taxpayer's interests with those of the Municipality. In doing so, the Treasurer or designate will strive to keep to a minimum the administrative and legal cost.
- 7.4 At all times, the Municipality should take reasonable care to respect and protect the interests of the taxpayer as well as those of the Municipality, including rights to privacy and confidentiality.

8. Accountability

- 8.1 The Treasurer is responsible for ensuring that property tax collection processes are performed in accordance with this policy and all applicable legislation.
- 8.2 The Treasurer or designate is responsible for:
 - 8.2.1 Ensuring this policy remains consistent with current legislation;
 - 8.2.2 Ensuring applicable staff are aware of, and trained on, this policy;
 - 8.2.3 Communicating any policy revisions to applicable staff; and

- 8.2.4 Assessing overdue property tax accounts to ensure tax collection processes are performed in accordance with this policy.

9. Billing Procedures

- 9.1 Billing will be in two (2) stages – Interim and Final Billing. A by-law passed in advance by the Municipality is a requirement to bring into effect both the Interim and Final Tax Billings.
- 9.2 The Tax Bill will contain the required information as set out in Section 343(2) of the *Municipal Act, 2001, as amended*, as well as any other information that is deemed necessary by the Treasurer or designate.
- 9.3 The Tax Billing may contain local improvement charges, area charges, business improvement area charges, and any special charges levied by the Municipality or provincial government.
- 9.4 **Interim Tax Billing:**
- 9.4.1 Interim Tax Bills are based on the returned assessment roll from MPAC. As authorized under Section 317 of *The Act*, the Municipality will bill a property under this category based on no more than 50% of the previous year's annualized taxes billed.
- 9.4.2 Interim Tax Bills are produced in March of every year.
- 9.4.3 The Treasurer or designate shall send a tax bill to every taxpayer at least twenty-one (21) days before any taxes shown on the tax bill are due.
- 9.5 **Final Tax Billing:**
- 9.5.1 Final Tax Bills are based on the tax rates established according to the Municipal budget by-law and the Ontario Ministry of Finance, which sets the education tax rate.
- 9.5.2 Final Tax Bills are produced in June of each year.
- 9.5.3 The Treasurer or designate shall send a tax bill to every taxpayer at least twenty-one (21) days before any taxes shown on the tax bill are due.
- 9.5.4 Final Tax Bills are based on the sum of the current value assessment of the property multiplied by the appropriate tax rates, plus all local improvement charges, business improvement charges, and any special charges levied by provincial legislation.
- 9.5.5 The Final Tax Bill payable will be the sum of the Interim Tax Bill deducted from the final tax amount.

9.6 Supplementary Tax Billing:

- 9.6.1 MPAC usually provides additional assessment information on properties that necessitates a supplemental bill. The Municipality will bill for these supplementary assessments as soon as it received the data from MPAC, or at the time of final billing for the current year.
- 9.6.2 Supplementary taxes are due on the date identified on the Supplementary Tax Bill.
- 9.6.3 The *Assessment Act* provides two grounds when supplementary tax billing can be applied:

9.6.3.1 Omissions

- (a) The *Assessment Act*, Section 33, provides grounds for the taxation of real property liable for taxation if that property was omitted in the tax roll of that current year at the time of assessment.
- (b) The taxable period allowed is the current year and the preceding two (2) years.
- (c) The supplementary tax billing should be treated as part of the full tax for the current year.
- (d) The Supplementary Tax Bill will be post-marked and mailed not later than twenty-one (21) days from the date of the first installment due date.

9.6.3.2 Additions

- (a) The *Assessment Act*, Section 34, provides grounds for taxation of assessment of real property that has increased in value or has been added after the return of the last revised roll. The real property could have increased in value through the erection, alteration, enlargement, or improvement of any building, structure, machinery, equipment, or fixture or any portion thereof that commences to be used for any purpose.
- (b) The supplementary tax billing should be treated as part of the full tax for the current year.
- (c) The Supplementary Tax Bill will be post-marked and mailed not later than twenty-one (21) days from the date of the first installment due date.
- (d) The taxes apply to the current year only.

9.7 Apportionment Tax Billing

- 9.7.1 Section 356 of *The Municipal Act, 2001, as amended*, provides grounds for apportioning property taxes to present owners for lands previously assessed as one block but subsequently severed or otherwise subdivided into two or more distinct parcels.
- 9.7.2 The apportionment should reflect the revised configurations and the levied and unpaid property taxes.
- 9.7.3 The apportionment should be treated as part of the full tax for the current year, and the payment period should not exceed time allowable as per *The Act*.

9.8 Due Dates

Notwithstanding fluctuations as a result of budget approval or other unforeseeable delays, due dates for the payment of property taxes are as follows:

9.8.1 Interim Tax Bill:

- (a) interim taxes are billed in a single installment, due and payable by the last business day in April of each year.

9.8.2 Final Tax Bill:

- (a) The first installment of the final billing is due and payable by the last business day in July of each year.
- (b) The second installment of the final billing is due and payable by the last business day in September of each year.

9.8.3 Supplementary Tax Bill:

- (a) Supplementary taxes shall be billed in two installments. The first installment shall be due no less than twenty-one (21) days from the billing date, and the second installment shall be due no less than twenty-eight (28) days thereafter.
- (b) Notwithstanding the above, when supplementary taxes are billed with the Final Tax Billing, the installment due dates shall be as per Section 9.8.2 of this policy.

10. Mailing of Bills

- 10.1 Any notices of property taxes or letters sent by ordinary mail are considered delivered to, and received by, the addressee unless the notice or letter is returned by the Post Office or an error in the mailing address is proven. Failure to notify the Municipality of an address change is not deemed an error.
- 10.2 Section 343 of the *Municipal Act, 2001, as amended*, provides that tax bills shall be sent to the taxpayer's residence or place of business or the premises where the taxes are payable for, unless the taxpayer directs the municipality otherwise.

Further, Section 343(8) of the *Municipal Act, 2001, as amended*, directs a municipality to continue to deliver tax bills to the address in its records until it is revoked in writing by the taxpayer.

- 10.3 Where allowed by legislation, and where available, the provision of tax bills, arrears notices, and other related correspondence may be provided electronically.

11. Payment of Bills

- 11.1 Tax billings are payable to the Corporation of the Municipality of Powassan, 250 Clark Street, PO Box 250, Powassan ON P0H 1Z0. The following payment methods are accepted for property taxes:
- (a) Debit and cash payments may be received in person at the reception desk of the Municipal Office.
 - (b) Telephone or internet banking through most Canadian financial institutions.
 - (c) Cheques may be delivered in person, dropped in the after-hours dropbox at the front door of the Municipal Office, or mailed. The date the payment is received must be no later than the installment due date in order to avoid penalties and interest.
 - (d) Payments may be made at most Canadian financial institutions. The date of the teller's stamp is considered to be the date of payment.
 - (e) Payments may be made by a mortgage company or other financial institution on behalf of a taxpayer.
 - (f) Through any preauthorized tax payment plans (PTAP) as offered by the Municipality, and subject to the terms and conditions attached thereto. Properties which have held an arrears balance in either the current or previous calendar year shall not be permitted to join the PTAP program.
- 11.2 "Third Party" cheques will not be accepted. A cheque payable to the property owner is considered to be a third-party cheque and is not an acceptable form of payment.
- 11.3 In accordance with Section 347 of *The Act*, payments shall be applied as follows:
- (a) First, to penalties and interest charges owing;
 - (b) Then, to taxes in reverse chronological order; and
 - (c) Finally, to any other charges added to the roll.
- 11.4 Change will not be returned for non-cash payments accepted in excess of the amount due on the tax account. Should a credit appear on the tax account as a result of a payment, it will be applied to subsequent installments not yet due in the current or future years. However, upon the written request of the property owner, a refund may be processed provided that a minimum of fifteen (15) business days

have passed since the payment was received and the amount being requested for return is no less than \$50.00.

- 11.5 If a taxpayer submits two (2) NSF cheques for tax payment within one (1) calendar year, personal cheques will no longer be accepted unless they are certified. A fee will be charged on all NSF cheques as per the current fees by-law.
- 11.6 Should a payment be tendered in U.S. funds, it will be accepted at the exchange rate established by the financial institution holding the accounts of the Municipality on the day it is posted.

12. Collection Procedures

12.1 General

- 12.1.1 Property taxes which remain unpaid after the Interim and Final Billing due dates are considered in arrears. Past due notices shall be sent bi-annually to all taxpayers with an arrears balance greater than \$10.00. The first notice shall be mailed in June, and the second notice shall be mailed in October.
- 12.1.2 In addition to notices, personal contact may be made by the Treasurer or designate where deemed necessary and appropriate by way of telephone, personal interviews, or email.

12.2 Late Payment Charges

- 12.2.1 Penalty at a rate of 1.25% on the amount of property taxes due and unpaid may be imposed as a penalty for the non-payment of property taxes on the first day of default.
- 12.2.2 Interest charges at a rate of 1.25% will be applied on the first day of each month on the amount of property taxes due and unpaid. Interest will accrue only after the first day of default of the installment due date.
- 12.2.3 Where the rate of 1.25% per month is the maximum allowable under the *Municipal Act, 2001, as amended*, Council may adjust or alter the rate for penalty and interest by adopting an alternate rate by by-law.
- 12.2.4 Properties which are enrolled in the PTAP, where the total of the current and outstanding taxes, penalties, and interest will be paid by December 31 of the year enrolled, will be exempt from further late payment charges.

12.3 Properties in Distress

- 12.3.1 If any part of tax arrears are due with respect to any land on the first (1st) day of January in the second (2nd) year following that in which the property taxes become owing, that property shall be considered in distress.
- 12.3.2 For tax accounts which will be considered in distress as of January of the following calendar year, a collection letter is to be sent in November of the current year to the property owner(s) advising of the current delinquency and

tax arrears situation and asking for payment in full or satisfactory payment arrangements to be made by a given date. Letters and correspondence should encourage payment.

- 12.3.3 If acceptable arrangements are made, the account is monitored for compliance and follow-up made be made in writing or by telephone as required.
- 12.3.4 If no reply is received, a second letter is to be sent in December stating that failure to reply will result in further actions being taken to collect the outstanding taxes, which will result in additional costs to the property owner.
- 12.3.5 If no response is received with respect to the second letter, and/or the property owner and Municipality are not able to negotiate a mutually beneficial repayment arrangement, a final notice will be sent in January providing a date by which a Tax Arrears Certificate will be registered on title should satisfactory arrangements not be made.
- 12.3.6 If no response is received, or payment arrangements satisfactory to the Municipality in its sole discretion are not made, the Treasurer or designate will commence an action as set out in Section 13 of this policy to enforce collection.

13. Collection Procedures on Tax Arrears

As outlined under Section 349 of the *Municipal Act, 2001, as amended*, taxes are a special lien on the land in priority to every claim, privilege, lien or encumbrances of every person except the Crown, and the lien and its priority are not listed or impaired by any neglect, omission or error of the Municipality or its agents or through taking no action to register a Certificate of Tax Arrears. Section 349 of *The Act* provides that taxes may be recovered with costs as a debt due to the municipality from the taxpayer originally assessed from them and from any subsequent owner of the assessed land or any part of it.

There are four methods set out by legislation that the Municipality may use to collect any unpaid taxes:

- (a) **Bailiff Action:** Section 349 of *The Act* provides that taxes may be recovered with costs as a debt due to the municipality from the taxpayer originally assessed for them, and from any subsequent owner of the assessed land or any part of it.
- (b) **Collection Agency:** Section 304 of *The Act* provides that, if a municipality uses a registered collection agency in good standing under the Collection Agencies Act to recover a debt, including taxes, payable to the Municipality, the collection agency may recover its costs as long as those costs do not exceed the amount approved by the Municipality.
- (c) **Rent Attornment:** Under Section 350 of *The Act*, where taxes are owed in respect of any land occupied by a tenant, the Municipality may seize the rents of an income producing rental property upon giving proper notice.

- (d) **Tax Registration/Tax Sale:** Section 373 of *The Act* provides that, where any part of tax arrears is owing with respect to land in a municipality on January 1st in the second (2nd) year following that in which the real property taxes become owing, the Treasurer of the municipality or designate may prepare and register a tax arrears certificate against the title to that land.

14. Tax Registration/Tax Sale Process

- 14.1 Properties that are in arrears on January 1 of the second (2nd) year in which the property taxes are due are eligible for tax registration under Section 373 of *The Act*. The Treasurer or designate will work with the property owner to negotiate an adequate payment arrangement of all outstanding taxes, penalties, and interest.
- 14.2 If the property owner is unresponsive to any communications from the Municipality, adequate payment arrangements have not been made, and/or where it is deemed by the Treasurer or designate to be in the best interests of the Municipality, a tax arrears certificate shall be registered against the property.
- 14.3 The property owner(s) or other interested party has one (1) year from the date of registration in which to redeem the property for all taxes, interest, and penalties outstanding, as well as any associated costs incurred by the Municipality.
- 14.4 If a Tax Arrears Certificate has been registered against the property, no partial payments can be accepted by the Municipality unless the property owner(s) have entered into an Extension Agreement with the Municipality. As outlined under Section 378 of *The Act*, the Treasurer or designate may, at their discretion, enter into such an Extension Agreement with or without Council review and consideration.
- 14.5 The Treasurer or designate may make every effort to assist the property owner(s) to remit the cancellation price within one (1) year of certificate registration. Payment of the cancellation price will include any and all fees incurred by the Municipality in during the collection process, as well as any administrative charges imposed by the Municipality's fees by-law.
- 14.6 The Municipality will use a third-party to carry out the tax sale process as outlined in the Municipal Tax Sale rules.
- 14.7 The Treasurer or designate may proceed with registration following the procedures as outlined in *The Act*, up to a realization of the tax arrears or possession and sale of the property.
- 14.8 All costs associated with the Tax Sale will be added to the tax role and interest charged thereon, to be fully recovered by the Tax Sale.

15. Vesting

- 15.1 Where there is no successful purchaser in a Tax Sale, a Notice of Vesting may be issued and the Treasurer or other agent shall register a declaration to that effect at

the local land registry office. Council has two (2) years to decide whether to vest a property.

- 15.2 Council may elect to re-advertise for another tender or auction within two (2) years without writing off the tax arrears. If Council elects not to vest, Council may choose to write off the taxes and issue a tax cancellation certificate. Council may also decide to write off all or part of the taxes with the purpose of re-registration of the tax arrears and repeating the tax sale process from the beginning.
- 15.3 If Council decides to vest the property, the tax arrears will be written off and the property may be declared surplus and advertised for sale.

16. Write-offs

- 16.1 From time to time, adjustments may be made to a tax roll which reduce the total amount of property taxes owing. The following are potential sources of credit-generating adjustments:
- (a) **Request for Reconsideration:** a property owner may be eligible to have their property reassessed if they feel that there are discrepancies in the original assessment.
 - (b) **Section 357/358/359 Application:** A property owner may be eligible to have their property assessment adjusted by MPAC if any one or more reasons apply under Section 357/358/359 of *The Act*. The current owner may revert back up to three (3) years, if applicable.
 - (c) **Vacancy Rebates:** A property owner may be eligible for a vacancy rebate on their commercial or industrial taxes if the building has not been used for any purposes for a minimum of ninety (90) days.
- 16.2 Upon receipt of MPAC-approved assessment adjustments, the Treasurer or designate will have the authority to apply said adjustments to the property tax roll and apply any credits to the tax account.
- 16.3 A property owner seeking a vacancy rebate must submit a completed and signed Commercial/Industrial Vacancy Rebate application to the Municipal office by February 28th of the year following the vacancy.
- 16.4 By default, any credits posted to a tax account will be used to offset future tax levies. However, the owner may request, in writing, a refund of the credit balance on their tax account. Any refunds issued will be in the name of all registered owners on the account.

M E M O

TO: COUNCIL
FROM: DEPUTY CLERK L. MARSHALL
SUBJECT: HOLIDAY HOURS/CLOSURES
DATE: NOVEMBER 10, 2021

The holiday schedule for the Municipal Office needs to be established to post public notice. This year, Christmas Day, Boxing Day and New Year's Day all fall on the weekend, meaning the office will be closed 3 days in lieu for these statutory holidays.

Last year, the office remained closed for the duration of the week between Christmas and New Year's, closing at noon on the 24th. Staff were required to use their vacation or overtime to cover this closure.

If Council could advise of their preference for this season, it would be appreciated.

Thank you

DATE OF COUNCIL MEETING	Nov. 16/21
AGENDA ITEM #	9-3

MEMORANDUM

TO: MAYOR / COUNCIL
FROM: K. BESTER, DEPUTY CLERK
DATE: OCTOBER 26, 2021
RE: USER FEES – CEMETERY – EFFECTIVE JAN 1, 2022

Further to our Business Meeting I have reached out to a couple of other local municipalities, and had discussions with others locally who are involved in the bereavement industry (funeral director/ monument providers). Over the past 17 years (2004-16 bylaw) our rates have increased approximately 15% only and it would appear that our rates for cemetery services, etc. are quite low compared to others in our area. I've therefore put together a summary of user fee rates that I would suggest we consider changing. We have not changed our cemetery fees since 2015.

Item	Current Rate	Proposed 2022 Rate
Regular Plot	241.50	241.50 – NO CHANGE
Cremation Plot	69.00	100.00
Regular Interment	327.75	350.00
Cremation Interment	97.75	150.00
Interment – child's casket	115	115.00 -NO CHANGE
NEW – Monument under 4' upright – stone dust		150.00
Monument – under 4' upright – cement	150.00	200.00
Pillow monument - cement	100.00	125.00
Death Registration	10.00	25.00
Vault (participating mun)	115	115.00 - NO CHANGE
Vault (non participating mun)	172.5	172.50 - NO CHANGE
Admin Fee (burial on existing plot)	46.00	75.00

Following as well are the Care & Maintenance amounts that come into effect on January 1, 2022 – as mandated by the Province.

Item	Current C & M	2022 C & M
Regular Plot	250.00	290.00
Cremation Plot	150.00	175.00
NEW – Monument under 4' upright – stone dust	100.00	200.00
Monument – under 4' upright – cement	100.00	200.00
Pillow monument - cement	50.00	100.00

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	9-4

Building Department

Description	Existing Cost	Proposed Cost
CONSTRUCTION		
Minimum fee for processing and issuance of permits, except where specifically noted otherwise.	\$120.00	\$120.00
Minimum fee for all construction including new construction, additions, renovations, accessory, etc.	\$9.00 per \$1000 of Construction Cost	\$9.00 per \$1000 of Construction Cost
DEMOLITION		
The demolition of a complete or partial building	\$75.00	\$120.00
OTHER BUILDING PROCEDURES		
Temporary Building	\$75.00	\$120.00
Swimming Pools	\$180.00	\$180.00
Outstanding Work Order	-	\$120.00
911 Signs	\$60.00	\$120.00
ADMINISTRATIVE FEES		
Additional Plan Review (Resubmission)	-	Cost Recovery
Additional Permit Fee (Revision)	-	Cost Recovery
Change of Use Permit - Part 9 building	-	\$100.00
Change of Use Permit - Part 3 building	-	\$300.00
Conditional Permit Fee	Based on Proposals	Based on Proposals
If no inspection is called within 12 months	-	\$60.00
Premature/Additional Inspections	-	\$100.00/hr
Transfer of Permit	-	\$120.00
WORK ORDERS		
Construction without a permit; Stop Work Orders	-	Minimum \$300.00 plus 5% of construction costs to a maximum of \$1,000.00

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	9-5

That the Council of the Municipality of Powassan concurs with the request in Consent Applications B22/POWASSAN/2021 and B23/Powassan/2021 for the creation of one new lot and a lot addition on Highway 534 for Applicant Evan Hughes.

And requests that the North Almaguin Planning Board issue the following conditions for approval of the subject Consent application:

1. That the lot frontage of the severed lot for application B22/2021 be brought into compliance with the minimum lot frontage requirements of the Zoning By-law.
2. That entrance permits be obtained for the proposed severed and retained lots for severance application B22/2021 on Highway 534 or that confirmation be provided from the Ministry of Transportation that adequate access can be provided to the severed and retained lots for severance application B22/2021 from Highway 534.
3. That confirmation be provided from the North Bay Mattawa Conservation Authority the severed and retained lots for application B22/2021 can adequately be serviced with private sewage services.

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	12-1



NORTH ALMAGUIN PLANNING BOARD

250 Clark Street, Suite 126
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758

Email: northalmaguinplanningboard2018@gmail.com

Website: <http://napb.ca>

B22/Powassan
(New Lot)

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE PLANNING ACT, R.S.O. 1990 c.P.13

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): Evan William Hughes

Day Time Phone #s: Home: _____ Mobile: _____ Business: _____

Mailing Address: 118 Highway 534, Powassan ON

Postal Code: P0H 1Z0 Email Address: _____

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: Miller & Urso Surveying Inc.

Phone #s: Home: _____ Mobile: _____ Business: (705) 474-1210 Fax: (705) 474-1783

Address: 1501 Seymour Street, North Bay ON

Postal Code: P1A 0C5 Email Address: rmiller@musurveying.com

2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound:

Tax Roll Number: 4959-010-001-46710-0000

Municipality / Unincorporated Township: Powassan / Township of South Himsworth

Municipal Address (Civic Address): 118 Highway 534

Legal Description: Concession: 13 Lot Number: 19 Registered Plan: _____ Lot(s): _____ Reference Plan: 42R19103 Part(s): 1

Parcel Number: _____ PIN: 52207-0288 (LT)

2.2 If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of the relevant documentation.



3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

X Create a new lot (or re-establish an existing parcel) / ___ Lot Addition / ___ Easement

Other: Charge ___ / Release a Mortgage ___ Lease ___ Validate Title ___ [Lands located in Municipality of Powassan only per O. Reg. 697/98]

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

Evan William Hughes

3.3 If a lot addition, identify the lands to which the parcel will be

added? Abutting Lot to the North; Lot 19 Con 13; PIN 52207-0289 (LT). See B23/Powassan/2021

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Fully complete each Section in order that your application can be process. Incomplete applications will be delayed until they are complete.)

4.1 Description / Size <i>Metric and Imperial</i>	SEVERED	RETAINED
Frontage	66.25 metres feet	66.25 metres feet
Depth	302.0 metres feet	302.0 metres feet
Area	2.0 hectare acres	2.0 hectare acres
4.2 Existing Use of Property:	Vacant (Grass Covered)	Primarily Vacant (Grass Covered), Far boundary of Lumber Yard
4.3 Existing Building or Structures and date of construction	N/a	N/a
4.4 Proposed Use of the Severed and Retained Parcels	Commercial w/ residential uses	No proposed change
4.4 Road Access: Provincial highway <i>MANDATORY: Provide written comments from MTO North Bay. 705-497-5401</i>	Highway 534	Highway 534
Municipal road, maintained all year		
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement (see Section 4.8 for private roads)		
MNRF Road Allowance (Provide written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550)		



4.5 Water Access Lots: Documented proof of on-shore parking and docking facilities is mandatory. (e.g. lease with an existing marina or dedication of a portion of the retained parcel provided the retained parcel provided it is accessible by land.) Also provide the approximate distance of these facilities from the subject land and the nearest public road.

(Page 2 of 7)

4.5 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system	X	X
Privately owned and operated individual well		
Privately owned and operated communal well		
Lake or other water body		
Other means		
Does your property abut a lake? <i>(Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load ? **1-800-461-6290 for enquiries)</i>		

4.6 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank <i>(MANDATORY: Attach documentation of the results of the Planning Act proposal review by the North Bay Mattawa Conservation Authority 705-474-5420)</i>	X	X
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) <i>** (Septic System over 10,000 litre requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)</i>		

4.7 Other Services (Indicate which service(s) are available)	SEVERED	RETAINED
Electricity	X	X
School Bussing	X	X



Garbage Collection	X	X
--------------------	---	---

4.8 IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY WAS INDICATED IN SECTION 4.4, advise who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year: _____

(Page 3 of 7)

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipality of Powassan for this information.)

Rural

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipality of Powassan for this information.)

In consulting the municipality of Powassan it was discovered that the entire parcel (lot 19, con 13) was zoned for General Industrial (M1) & Multiple Residential (RM) use.

If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number? _____

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 750 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>(MANDATORY: Attach MDS work sheets from OMAFRA (Ontario Ministry of Food Agriculture and Rural Affairs))</i>		
A landfill		
A sewage treatment plant or waste stabilization plant		Powassan Sewage Treatment Ponds (750+ m)
A provincially significant wetland <i>(North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks)</i>		
A provincially significant wetland within 120 meters of the subject land <i>(North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks)</i>		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		



An industrial or commercial use, and specify the use (eg gravel pit)	Lumber Yard	
An active railway line		
Utility corridors (Natural Gas / Hydro Corridor)		

(Page 4 of 7)

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☒ NO ☐ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☐ NO ☒ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application



7.2 Is the subject land the subject of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☐ NO ☒ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application.

The property is currently subject to a Zoning By-law Amendment Application (Submitted through the municipality of Powassan) submitted concurrently with this application for consent.

(Page 5 of 7)

8. **SKETCH:** The application must be accompanied by a sketch or site plan showing the following:

- The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features (e.g. swimming pools, man-made ponds) boulders, flat rock, etc.
- The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank
- The existing use(s) on adjacent lands
- The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- If access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- The location and nature of any easement affecting the subject land

9. **OTHER INFORMATION:** Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

A portion of the abutting property that makes up the remainder of lot 19 (also owned by the applicant) will be subject to its own application for consent in order to be added to the proposed severed portion of the subject property.

LOT 20

SOUTH RIVER

LOT 20

CROWN LAND

(NAVIGABLE)

PIN 52207-0289 (LT)

LOT 19

(B22/2021) Lot addition to new lot (B22/2021)

SEVERED
AREA=0.8 Ha.

CONCESSION

RETAINED
AREA=2.0 Ha.

RETAINED
AREA=30.9 Ha.

66.25
122.17
66.25
66.25
122.17
66.25
302.00
302.00
302.00
66.25
66.25
66.25
66.25

PIN 52207
-0288 (LT)

PLAN 42R

--19103

#118 Hwy 534

270.26

402.76

SECONDARY

HIGHWAY

PART 7
PLAN P.S.R-1848

*No civic
address for
this lot
created in 2006*

SKETCH FOR CONSENT OF
PART OF LOTS 19 AND 20
CONCESSION 13
TOWNSHIP OF SOUTH HIMSWORTH
NOW THE
MUNICIPALITY OF POWASSAN

DISTRICT OF PARRY SOUND

0 50 100 150 200 250m

SCALE = 1 : 5000

Miller & Urso Surveying Inc.

METRIC

DISTANCES SHOWN ON THIS PLAN ARE
IN METRES AND CAN BE CONVERTED
TO FEET BY DIVIDING BY 0.3048.

B22/2021 (NEW LOT)

SEVERED
AREA=2.0 Ha.

CAUTION

THIS IS NOT A PLAN OF SURVEY AND SHALL
NOT BE USED EXCEPT FOR THE PURPOSE
INDICATED IN THE TITLE BLOCK.

CLIENT: EVAN HUGHS EXCAVATING



MILLER & URSO SURVEYING INC.
SURVEYING · ENGINEERING · PLANNING
1501 Seymour Street North Bay ON P1A 0C5
www.musurveying.com info@musurveying.com
P: (705) 474-1210 F: (705) 474-1783



NORTH ALMAGUIN PLANNING BOARD

250 Clark Street, Suite 126
P.O. Box 57, Powassan Ontario P0H 1Z0
705-724-6758

Email: northalmaguinplanningboard2018@gmail.com

Website: <http://napb.ca>

B23/Powassan/292
(Lot ADDITION)
to new lot
in B22/2021

AN APPLICATION FOR CONSENT UNDER SECTION 53 OF THE *PLANNING ACT, R.S.O. 1990 c.P.13*

PLEASE PRINT OR TYPE AND COMPLETE ALL APPROPRIATE BOXES.

1. APPLICANT INFORMATION

1.1 Applicant(s):

Name(s) of Property Owner(s): Evan William Hughes

Day Time Phone #s: Home: _____ Mobile: _____ Business: _____

Mailing Address: 118 Highway 534, Powassan ON

Postal Code: P0H 1Z0 Email Address: _____

1.2 Agent for the Applicant

The property owner(s) may appoint a person or a professional firm to act on their behalf for processing this application and attending the meeting at which it will be considered, or a person who is to be contacted about the application for communication. This may be a person or firm acting on behalf of the property owner(s). Owner authorization is required in Section 11 of this form if the applicant is an agent appointed by the owner.

Name of Contact Person/Agent: Miller & Urso Surveying Inc.

Phone #s: Home: _____ Mobile: _____ Business: (705) 474-1210 Fax: (705) 474-1783

Address: 1501 Seymour Street, North Bay ON

Postal Code: P1A 0C5 Email Address: rmiller@musurveying.com

2. LOCATION OF THE SUBJECT LAND

2.1 District of Parry Sound: _____ Tax Roll Number: _____

Municipality / Unincorporated Township: Powassan / Township of South Himsforth

Municipal Address (Civic Address): 118 Highway 534

Legal Description: Concession: 13 Lot Number: 19 Registered Plan: _____ Lot(s): _____ Reference Plan: _____ Part(s): _____

Parcel Number: _____ PIN: 52207-0289 (LT)

2.2 If there are existing easements or restrictive covenants affecting the subject land, provide the legal description and its effect to the subject land. Attach a copy of the relevant documentation.



3. PURPOSE OF THE APPLICATION:

3.1 Type and Purpose of proposed transaction(s) that requires the Consent:

___ Create a new lot (or re-establish an existing parcel) / X Lot Addition / ___ Easement

Other: Charge ___ / Release a Mortgage ___ Lease ___ Validate Title ___ [Lands located in Municipality of Powassan only per O. Reg. 697/98]

3.2 Name of Person(s), if known, to whom the land or interest in land is to be transferred, leased or charged:

Evan William Hughes

3.3 If a lot addition, identify the lands to which the parcel will be added? Abutting Lot to the South; Lot 19 Con 13; Part 1 42R19103; PIN 52207-0288 (LT).

4. DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

(Fully complete each Section in order that your application can be process. Incomplete applications will be delayed until they are complete.)

4.1 Description / Size Metric and Imperial	SEVERED	RETAINED
Frontage	No Frontage metres (length: 66.25 m) feet	270.26 metres feet
Depth	122.17 metres feet	Irregular Shape metres (+ 668.5 m) feet
Area	0.8 hectare acres	30.9 hectare acres
4.2 Existing Use of Property:	Vacant (Grass Covered)	Lumber Yard
4.3 Existing Building or Structures and date of construction	N/a	Shop
4.4 Proposed Use of the Severed and Retained Parcels	Commercial w/ residential uses	No proposed change
4.4 Road Access: Provincial highway MANDATORY: Provide written comments from MTO North Bay. 705-497-5401	Highway 534	Highway 534
Municipal road, maintained all year		
Municipal Road, seasonally maintained		
Other Public Road (e.g. Local Roads Board)		
Right of Way / Easement (see Section 4.8 for private roads)		
MNRF Road Allowance [Provide written report from the MNRF if an MNRF road allowance is used for access to the subject land. North Bay Office: 705-475-5550]		



4.5 Water Access Lots: Documented proof of on-shore parking and docking facilities is mandatory. (e.g. lease with an existing marina or dedication of a portion of the retained parcel provided the retained parcel provided it is accessible by land.) Also provide the approximate distance of these facilities from the subject land and the nearest public road.

(Page 2 of 7)

4.5 Water Supply	SEVERED	RETAINED
Publicly owned and operated piped water system	X	X
Privately owned and operated individual well		
Privately owned and operated communal well		
Lake or other water body		
Other means		
Does your property abut a lake? <i>[Is the lake deemed by the Ministry of the Environment Conservation and Parks (MOECP) to be at capacity for phosphorus load? **1-800-461-6290 for enquiries]</i>		

4.6 Sewage Disposal	SEVERED	RETAINED
Publicly owned and operated sanitary sewage system		
Privately owned and operated individual septic tank <i>[MANDATORY: Attach documentation of the results of the Planning Act proposal review by the North Bay Mattawa Conservation Authority 705-474-5420]</i>	X	X
Privately owned and operated communal septic tank		
Privy		
Other Means (e.g. Advanced Treatment System) <i>** (Septic System over 10,000 litre requires Ministry of the Environment Conservation and Parks study and permit. 1-800-461-6290 for enquiries)</i>		

4.7 Other Services (Indicate which service(s) are available)	SEVERED	RETAINED
Electricity	X	X
School Bussing	X	X



Garbage Collection	X	X
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4.8 IF ACCESS TO THE SUBJECT LAND IS BY PRIVATE ROAD OR OTHER PUBLIC ROAD OR RIGHT OF WAY WAS INDICATED IN SECTION 4.4, advise who owns the land or road, who is responsible for its maintenance and whether it is maintained seasonally or all year: _____

(Page 3 of 7)

5. LAND USE

5.1 What is the existing Official Plan designation(s)? (Please contact the Municipality of Powassan for this information.)

North half: Open Space; South Half: Rural

5.2 What is the Zoning, if any, on the subject land? (Please contact the Municipality of Powassan for this information.)

North half: General Industrial Exception Three (M1-3); Southwest half: General Industrial Exception Five (M1-5); Middle section of property is not designated in the municipality's zoning map, however in consulting with the municipality it was discovered that the entirety of lot 19, con 13 was zoned for General Industrial (M1) & Multiple Residential (RM) uses. If the subject land covered by a Minister's Zoning Order, what is the Plan and registration number? _____

5.3 Are any of the following uses or features on the subject land or within 500 meters of the subject land, unless otherwise specified? Please check the boxes that apply.

Use or Feature	On the Subject Land	Within 750 meters of subject land, unless otherwise specified by the applicable agency, then indicate approximate distance.
An agricultural operation including livestock facility or stockyard <i>[MANDATORY: Attach MDS work sheets from OMAFRA (Ontario Ministry of Food Agriculture and Rural Affairs)]</i>		
A landfill		
A sewage treatment plant or waste stabilization plant		Powassan Sewage Treatment Ponds (750+ m)
A provincially significant wetland <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>		
A provincially significant wetland within 120 meters of the subject land <i>[North Bay Mattawa Conservation Authority or the Ministry of the Environment Conservation and Parks]</i>		
Flood Plain		
A rehabilitated mine site		
A non-operating mine site within one kilometer of the subject land		
An active mine site		



An industrial or commercial use, and specify the use (eg gravel pit)	Lumber Yard	
An active railway line		
Utility corridors (Natural Gas / Hydro Corridor)		

(Page 4 of 7)

6. HISTORY OF SUBJECT LAND

6.1 Has the subject land ever been the subject of an application for approval of a Plan of Subdivision or Consent under the Planning Act? ☒ NO ☐ YES ☐ UNKNOWN

If yes, and if known, please provide the application file number and the decision made on the application.

6.2 If this application is a re-submission of a previous consent application, what is the original consent application number and how has it been changed from the original application?

7. CURRENT APPLICATION

7.1 Is the subject land currently the subject land of a proposed Official Plan or Official Plan Amendment that has been submitted to the Ministry of Municipal Affairs and Housing for approval?

☒ NO ☐ YES ☐ UNKNOWN

If yes and if known, specify the file number and status of the application



7.2 Is the subject land the subjection of an application for a Zoning By-law Amendment, Minister's Zoning Order amendment, Minor Variance, Consent or approval of a Plan of Subdivision?

☐

NO

☒

YES

☐

UNKNOWN

If yes and if known, specify the file number and status of the application.

The proposed severed lot from this application will be subject to a Zoning By-law amendment application, submitted concurrently with this application for consent.

(Page 5 of 7)

8. **SKETCH:** The application must be accompanied by a sketch or site plan showing the following:

- a. The boundaries and dimensions of the subject land proposed to be severed as well as the parcel to be retained, including the location of existing structures and driveway(s), other permanent features (e.g. swimming pools, man-made ponds) boulders, flat rock, etc.
- b. The boundaries and dimensions of any land owned by the owner of the subject land and that abuts the subject land, the distance between the subject land and the nearest township lot line or landmark, such as a railway crossing or bridge
- c. The location of all land previously severed from the parcel originally acquired by the current owner of the subject land
- d. The approximate location of all natural and artificial features on the subject land and adjacent lands that in the opinion of the applicant may affect the application, such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tank
- e. The existing use(s) on adjacent lands
- f. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way
- g. If access to the subject land is by water only, the location of the parking and boat docking facilities to be used
- h. The location and nature of any easement affecting the subject land

9. **OTHER INFORMATION:** Is there any other information that you think may be useful to the Board or other agencies reviewing the application? If so, explain below or attached on a separate page.

The abutting property to which the proposed severed lot will be added to (also owned by the applicant) will be subject to its own application for consent, submitted concurrently.

SKETCH FOR CONSENT OF
PART OF LOTS 19 AND 20
CONCESSION 13
TOWNSHIP OF SOUTH HIMSWORTH
NOW THE
MUNICIPALITY OF POWASSAN
DISTRICT OF PARRY SOUND

0 50 100 150 200 250m

SCALE = 1 : 5000

Miller & Urso Surveying Inc.

METRIC

DISTANCES SHOWN ON THIS PLAN ARE
IN METRES AND CAN BE CONVERTED
TO FEET BY DIVIDING BY 0.3048.

PIN 52207-0289 (LT)

LOT 19

(B22/2021) Lot ADDITION to new lot (B22/2021)

SEVERED
AREA=0.8 Ha.
CONCESSION

RETAINED
AREA=2.0 Ha.

RETAINED
AREA=30.9 Ha.

B22/2021 (NEW LOT)
SEVERED
AREA=2.0 Ha.

CAUTION

THIS IS NOT A PLAN OF SURVEY AND SHALL
NOT BE USED EXCEPT FOR THE PURPOSE
INDICATED IN THE TITLE BLOCK.

SECONDARY

HIGHWAY

PART 7
PLAN P.S.R-1848

*No civic
addresses for
this lot
created in 2016*

CLIENT: EVAN HUGHS EXCAVATING



MILLER & URSO SURVEYING INC.
SURVEYING · ENGINEERING · PLANNING
1501 Seymour Street North Bay ON P1A 0C5
www.musurveying.com info@musurveying.com
P: (705) 474-1210 F: (705) 474-1783



80 Commerce Valley Drive E, Suite 1
Markham, ON L3T 0B2
Phone: 905-739-9739 • Fax: 905-739-9740
Web: cupe.on.ca E-mail: info@cupe.on.ca

Dear Municipality of Powassan Council:

On behalf of CUPE Ontario's nearly 125,000 active members of the Ontario Municipal Employees Retirement System (OMERS), I am writing today to express our serious concerns with OMERS' investment performance.

In 2020, OMERS posted a net loss 2.7%, representing three billion dollars in losses. This was during a year that comparable defined benefit pension plans and funds in Canada posted substantial investment gains. CUPE Ontario investigated further and tracked investment returns at OMERS for ten years. We found that OMERS has underperformed relative to other large pension plans and funds, as well as relative to its own benchmarks. We also found that OMERS no longer shares this critical information in their annual reporting, making it difficult for plan members to hold their investment managers accountable.

Attached you will find a report detailing OMERS investment underperformance. Also attached, you will find the analysis of a third-party actuary (PBI Actuarial consultants) who confirmed that our reasoning and conclusions were sound.

CUPE Ontario believes plan members and employers have the right to know why OMERS' investments have, over a ten-year period, underperformed other large defined benefit pension plans and funds. If OMERS had performed in line with the average large Canadian public pension plan, it would have a substantial, multi-billion-dollar surplus, versus the deficit it currently faces.

Considering the significant impact such underperformance could have on plan members and on all sponsors who hold the liabilities of the plan, **we are calling on OMERS to cooperate fully with an independent and transparent third-party review of its investment performance** transparent and accountable to plan members, sponsors like CUPE Ontario, other unions, and employers like the Municipality of Powassan.

We are hoping that the Municipality of Powassan Council will join our call for an independent expert review of OMERS. **We are asking you, and other municipal councils across the province, to debate the following motion or to pass a similar motion calling for a third-party expert review of OMERS.** The terms of such a review would need to be agreed upon by sponsors and they could explore whether reasonable costs could be funded from the plan.

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	12-2

Fred Hahn
President

PUBLIC SERVICES SAVE LIVES

Candace Rennick
Secretary-Treasurer

We simply cannot afford another decade of investment returns so far below other pension plans and funds. We know that ensuring strong investment returns is a goal shared by employers like the Municipality of Powassan and by unions like CUPE.

CUPE Ontario staff person Liam Bedard is available to answer any questions you may have. He can be reached at lbedard@cupe.on.ca.

All materials are available in French at cupe.on.ca/francaisomers.

It's time for all of us to work together to #FixOMERS.

Thank you,



Fred Hahn
President of CUPE Ontario

Proposed Motion – Independent Review of OMERS' Investment Performance

1. The Municipality of Powassan Council is calling for an immediate, comprehensive and independent third-party expert review of OMERS' investment performance and practices over the past ten years, conducted by the OMERS Pension Plan's sponsors and stakeholders.
2. Such a review would, at a minimum:
 - a. Compare OMERS plan-level, and asset class-level performance to other comparable defined benefit pension plans and funds, OMERS internal benchmarks, and market-based benchmarks.
 - b. Examine OMERS decision-making processes around the timing of various investment decisions.
 - c. Assess the risk management policies and protocols that were in place and determine if they were followed and/or if they were sufficient to protect the plan from undue risk.
 - d. Assess whether the disclosures provided to the OMERS Administrative and Sponsorship Boards were sufficient evidence to allow the Boards to respond appropriately and in a timely manner.
 - e. Examine executive compensation, investment fees and investment costs at OMERS in comparison to other major defined benefit pension plans and funds.
 - f. Examine other relevant issues identified by the third-party expert review.
 - g. Make recommendations for changes at OMERS to ensure stronger returns moving forward.
 - h. Issue their final report and recommendations in a timely manner.
 - i. Publicly release its full report and recommendations to ensure that it is available to OMERS sponsors, stakeholders, and plan members.
3. The Municipality of Powassan Council further calls on the OMERS Administrative Corporation to:
 - a. Provide all requested data, documentation and information required of the review panel to fulfill its mandate.
 - b. Establish a step-by-step plan, with OMERS sponsors and stakeholders, to implement any recommendations set out in the review report.



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April 27, 2021

To: Fred Hahn, President CUPE Ontario
CUPE Ontario

From: Bradley Hough

Subject: **OMERS Performance Review**

Scope of review

CUPE has asked PBI to review "CUPE Ontario Concerns With OMERS Investment Returns". PBI has reviewed the performance data, methods, and comparisons of OMERS with peer pension plans and funds in CUPE's report.

The intention of our review is to determine:

- a) if comparisons made between the pension plans and funds and their respective benchmarks are reasonable; and
- b) if the analysis completed by CUPE supports the conclusions of their report.

We have reviewed the performance comparisons in CUPE's report by reviewing public information provided by the plans and funds referenced. Statements of investment policies and procedures, actuarial valuation reports, annual reports and other governance documents were reviewed to add as much context around plan performance as possible with the public information available.

Summary

We conclude that the comparisons made by CUPE are reasonable and show that there is a significant gap in performance between OMERS and other comparable public pension plans and funds. In our opinion, public information is unable to fully explain the performance gap. More information is required to truly understand why performance is so different between OMERS and comparable public pension plans and funds.

In our opinion, the comparisons and analysis in the report support CUPE's request for further review of performance.

Review

Is the choice of peer universe reasonable?

CUPE has chosen a universe of large public sector defined benefit plans ("plans"), or public sector investment managers managing assets ("funds") including, but not exclusively, defined benefit pension plans. Scale gives public plans and funds a different opportunity set versus smaller private sector plans as a result of the size of assets and also investment opportunities. We therefore believe that CUPE's approach of focusing on a limited universe of public sector peers rather than a broader pension plan universe is reasonable and fair.

Of the universe supplied, HOOPP, OTPP, BCMPP and LAPP are easier to directly compare given they are pension plans rather than funds; however, the public sector investment managers referenced by CUPE are still useful



points of reference when looking at comparable performance. Performance of funds such as PSP, CDPQ, BCI and AIMCO suggests that client defined benefit plans are likely to have higher absolute returns than OMERS for 2020.

LAPP and AIMCO have not published full performance information for 2020.

Would conclusions change if the universe of plans was expanded?

Defined benefit plans have different benefits, contributions, funding policies, and member demographics. Making comparisons across universes of defined benefit plans requires caution and it is difficult to draw firm conclusions. However, it is worth noting that OMERS performance is significantly below not only public peers, but wider universes of defined benefit plans.

RBC's universe of pension plans shows a median return of 9.2% for 2020¹. PBI has access to the Northern Trust universe of Canadian defined benefit pension plans² and note that the median return is similar to RBC (full year 2020 median return is 9.9%). The lowest return in the Northern Trust Universe is 5% for 2020. We are not aware of an absolute return for PBI clients below 5%.

Could 'context' such as different asset mixes driven by Plan demographics or situation explain OMERS performance?

a. Asset Mix

We compared asset mixes with HOOPP, BCMPP and OTPP. HOOPP has a liability driven investment strategy and has a higher fixed income allocation. BCMPP and OTPP are return focused like OMERS. OMERS has a higher proportion in real assets and credit than these plans and lower fixed income assets. OTPP has a specific inflation management strategy. However, at a high level, asset allocations between OMERS, BCMPP and OTPP make use of similar asset classes and are comparable.

Asset Class	OMERS	BCMPP	OTPP	HOOPP
Public Equity	31%	33%	19%	23%
Fixed Income	6%	21%	16%	86%
Private Equity	14%	10%	19%	13%
Real Assets	34%	27%	21%	15%
Credit/Mortgages	17%	6%	8%	0%
Inflation Sensitive	0%	0%	17%	0%
Innovation	0%	0%	2%	0%
Absolute Return Strategies	0%	0%	6%	0%
Money Market	-2%	2%	-8%	-37%

Source: annual reports as of December 31, 2020, except for BCMPP, which is as of December 31, 2019.

¹ The RBC pension plan universe is published by RBC Investor and Treasury Services. "All Plan Universe" currently tracks the performance and asset allocation of a cross-section of assets under management across Canadian defined benefit pension plans.

² The Northern Trust universe of defined benefit plans is provided to PBI by Northern Trust. It consists of 34 defined benefit plans ranging from \$16.4M to \$8.7B in size. Average plan assets are \$1.9B, median plan assets are \$627M as of December 31, 2020.



As the differences in performance are so large between OMERS and two plans with comparable asset mixes (albeit with some differences), more information on specific strategies within each asset class, such as style of equity manager, exposure to office, retail, and industrial real estate within real assets, use of leverage/overlay strategies and derivatives, currency hedging, and approach to liquidity management would be required to explain differences in performance.

We note that on page 43 of the OMERS 2020 Annual Report, losses were incurred on foreign currency hedging positions due to actions taken to protect liquidity. This contributed \$2.2B to the overall loss. Again, this indicates that a review, significantly beyond simple asset mix comparisons, is required to truly understand performance differentials.

Finally, understanding the role of the 'Total Portfolio Management' approach in determining asset allocations and strategies would be helpful to putting context around the asset mix choices and investment strategies.

b. Membership Demographics

We note that BCMPP and HOOPP have broadly similar membership demographics to OMERS. OTPP is more mature with a greater proportion of retirees. PBI does not believe plan demographics are different enough to render comparisons between the plans invalid.

Comments on CUPE's five principal findings:

- 1) **OMERS 10-year annualized performance was below peer group as of December 31, 2019.** PBI believes the comparisons made are reasonable and agree with the conclusion.
- 2) **OMERS performance in 2020 was significantly below peers.** PBI agrees with this conclusion and notes that expanding the peer group adds weight to this conclusion.
- 3) **OMERS does not report comparisons of its annualized long-term returns to its own benchmarks**
Page 143 of the 2020 report has a comparison of calendar year returns vs benchmarks to 2011. We could not find a comparison of annualized long term performance vs benchmarks for OMERS.

We understand benchmarks are set annually by OMERS and approved by the Administration Corporation Board. From the information made public by OMERS, we would need more detail on the methodology used to derive the absolute return benchmark to interpret performance.

4) 5 to 10-year returns versus 5 to 10-year benchmarks.

PBI verified the calendar year returns shown by CUPE. We were unable independently to verify the 5 and 10-year performance versus the benchmark as this was provided verbally to CUPE by OMERS and is not published. The peer group of public plans and funds all take different approaches to benchmarking. Some use composites of public market indices/asset class benchmarks according to their target allocations. PSP uses a reference portfolio approach and HOOPP may use a liability focused benchmark. We note that comparisons of relative performance vs stated benchmarks across peer group plans are challenging because of the differences in methodology.

However, in our opinion the analysis is sufficient to show that OMERS is the only Plan underperforming their internal benchmark over a 10-year horizon. Understanding why requires a deeper understanding



of performance and benchmarking methodology beyond the information made public. In our opinion this adds weight to CUPE's request for a review of performance.

- 5) **OMERS 20-year return is not above its 20-year benchmark.** We were unable to independently verify this point as the performance versus the benchmark was provided verbally to CUPE by OMERS and is not publicly available.

Conclusions

The comparisons made by CUPE are high level and broad by the nature of information made public. However, we believe the comparisons are reasonable and that CUPE has chosen similar public plans and funds as practically possible. Overall, we believe the analysis is sufficient to conclude that OMERS investment performance in 2020 and longer term is significantly lower than other comparable plans.

PBI would require considerably more information than made public on OMERS' total portfolio management approach, investment strategies, third party managers, asset mix policies, liquidity management approach and derivative positions to interpret performance.

In our opinion, the comparisons made demonstrate that the longer-term performance gap between comparable peers is significant and supports CUPE's request for a further, more detailed review of performance beyond the information made public.

Bradley Hough, FIA, ACIA, CAIA

BH:jh

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NOT JUST ONE "TOUGH YEAR": THE NEED FOR A REVIEW OF OMERS INVESTMENT PERFORMANCE

May 2021



Executive Summary

CUPE Ontario represents nearly half of the 289,000 active members of the Ontario Municipal Employees Retirement System (OMERS) – the province’s Defined Benefit (DB) pension plan for municipal, school board and certain other public sector workers.

While most pension plans had strong returns in 2020, OMERS recently reported billions of dollars of losses over the year. This has prompted CUPE Ontario to examine how OMERS investments have performed compared to other large pension plans and funds. We have also looked at how OMERS has performed against its own internal benchmarks.

We find that OMERS underperformance is not a new or a short-term problem. Specifically, we find that:

- 1) OMERS longer-term performance has significantly lagged behind other large pension funds and plans, in periods both before and after 2020 results were in.
- 2) OMERS has now fallen behind even some of its own internal longer-term return benchmarks – a troubling fact that, contrary to industry standards, is not disclosed in OMERS Annual Report.

Since investment returns fund the vast majority of pensions paid from the plan, returns are incredibly important to DB plan members. Lower investment returns may lead to members being asked to pay more into the plan, or could result in additional pressure for more benefit cuts.

Despite requests, OMERS has not committed to an independent, transparent review of its investment decisions.

CUPE Ontario feels these issues are so serious that a fully transparent expert review of OMERS investment strategies, returns, and internal performance assessment is urgently needed. This review should be conducted by the plan sponsors and stakeholders themselves (the risk-bearing parties to OMERS) and should be fully independent of OMERS staff, who have a clear conflict of interest in conducting a review of their own performance. We invite the other sponsors of OMERS, including our employer counterparts and the broader community of the plan’s organizational stakeholders, to support this proposal and to work with us to conduct this review.



Introduction

CUPE Ontario represents 125,000 plan members of the Ontario Municipal Employees Retirement System (OMERS). We are the largest sponsor in this defined benefit (DB) pension plan that is – at least in theory – jointly-controlled by plan sponsors like CUPE Ontario and other unions and employers.



WE CONTINUE
TO STRONGLY
BELIEVE THAT
DB PLANS ARE
A MODEL WORTH
NOT ONLY
DEFENDING,
BUT EXTENDING
TO ALL WORKERS.

CUPE Ontario strongly believes that DB pension plans are the best way to provide a decent and secure retirement for our hard-working members. Large public sector DB plans like OMERS allow for an efficient pooling and sharing of costs and risks between employers and plan members. DB plans allow members to know what their pensions will be in retirement. This security is incredibly important for plan members. However, it is not only retirees who benefit from good, secure pension benefits. DB pension plans have been shown to have positive macroeconomic effects on the economy as a whole.¹ The concerns we raise in this report are not concerns with the DB model itself; we continue to strongly believe that DB plans are a model worth not only defending, but extending to all workers.

For a number of years, we have been concerned with the lower level of OMERS pension fund investment returns in comparison to those of other similar plans. OMERS recently reported that the plan had a very bad year in 2020. This has led CUPE Ontario to perform a more in-depth examination of publicly-available annual reporting documents to determine how, in our view, OMERS is performing compared to the seven other large (\$50 billion+) pension plans and funds in Canada.² OMERS themselves refer to this club of large plans and funds as the “eight leading Canadian pension plan investment managers,” and occasionally takes coordinated activity with them.³

¹ Conference Board of Canada, “Economic Impact of British Columbia’s Public Sector Pension Plans,” October 2013, Boston Consulting Group, “Measuring Impact of Canadian Pension Funds,” October 2015, Ontario Teachers Pension Plan News Release, “New analysis confirms that defined benefit pensions provide significant benefits to Canadian economy,” October 22, 2013.

² Unless otherwise specified, the data in this document has been compiled from publicly-available annual reporting of the respective plans. With the exception of CDPO, returns are as reported in these documents, and are net. CDPO results were reported gross of some expenses, and have been reduced by 0.2% to best approximate a net return. Longer-term periods are annualized, and are as reported by the respective plans.

³ OMERS News Release, “CEOs of Eight Leading Canadian Pension Plan Investment Managers Call on Companies and Investors to Help Drive Sustainable and Inclusive Economic Growth,” November 25, 2020.



**AS BAD AS
OMERS**
PERFORMANCE
WAS IN 2020,
THIS IS NOT A
NEW OR A SHORT-
TERM PROBLEM

Due to their scale, these large pension plans and funds are able to invest in asset classes that are typically not available to smaller investors or individuals. At the same time, we acknowledge that these eight plans are not completely similar: they have their own governance structures, asset mixes, risk appetites, and reporting periods, all of which are described in the public documents of the respective plans. However, we also acknowledge that many of these differences are the result of specific investment decisions made by the respective plans and funds. We therefore believe that there is value in comparing the performance of this small set of large funds, particularly over longer-term periods.

Acronym	Name	Assets Under Management (\$ Billion)	Funded Status in Most Recent Annual Report	Most Recent Annual Reporting Date
CPPIB	Canada Pension Plan Investment Board	410	N/A	March 31, 2020
CDPQ	Caisse de dépôt et placement du Québec	366	108% (RREGOP)	Dec 31, 2020
OTPP	Ontario Teachers Pension Plan	221	103%	Dec 31, 2020
PSP	Public Sector Pension Investment Board	170	111% (Public Service Plan)	March 31, 2020
OMERS	Ontario Municipal Employees Retirement System	105	97%	Dec 31, 2020
HOOPP	Healthcare of Ontario Pension Plan	104	119%	Dec 31, 2020
BC MPP	BC Municipal Pension Plan (investments managed by BCI, the BC Investment Management Corporation)	59 (MPP) 171 (BCI)	105%	Dec 31, 2019 (MPP) March 31, 2020 (BCI)
LAPP	Alberta Local Authorities Pension Plan (investments managed by Alberta Investment Management Corporation)	50 (LAPP) 119 (AIMCO)	119%	Dec 31, 2019

In some cases, the pension funds above manage the investments of several pension plans (CDPQ, PSP, BCI, AIMCO are all such cases). In those cases, we look most closely at the returns at an individual plan level for the respective client plan that most closely compares to OMERS.

We have also looked at how OMERS has performed against its own internal benchmarks.

This review has resulted in some very troubling findings which suggest that, as bad as OMERS performance was in 2020, this is not a new or a short-term problem. We found evidence that OMERS longer-term return performance has significantly lagged behind



**HIGHER
INVESTMENT
RETURNS WOULD
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OMERS PLAN
MEMBERS, AND
FOR OMERS
EMPLOYERS.**

other large pension funds and plans. We also found that OMERS has now fallen behind even some of its own internal longer-term return benchmarks – a troubling fact that, contrary to industry standards, is not disclosed in OMERS Annual Report.

Investment results are incredibly important to DB plan members because compounded returns typically fund the vast majority of the pensions that are eventually paid. OMERS indicates that investment returns are expected to fund approximately 70% of the pensions paid by the plan.⁴ When investment returns are insufficient, it can put upward pressure on required contribution rates for both members and employers. Most other plans have now returned to pension surpluses since the global financial crisis more than a decade ago, but OMERS continues its long climb out of deficit. Contribution levels were a central talking point from OMERS when plan decision-makers removed guaranteed indexation in 2020. And we expect that, in the months to come, OMERS will once again be looking to plan members to bear the burden of plan funding issues that are, in part, a result of these investment returns. Meanwhile other pension plans, who have had better returns, are currently holding significant surpluses, many have lower contribution rates and some are even improving pension benefits.⁵ Higher investment returns would have been better for OMERS plan members, and for OMERS employers.

Despite requests⁶, OMERS has not committed to an independent, transparent review of its investment decisions. Any reviews that have taken place have been behind closed doors at OMERS and have not been shared with sponsors or described in any detail. While OMERS has outlined several investment policy changes it plans to make, its overriding message remains: “the fundamentals of our long-term strategy remain sound, and we will continue to advance that strategy.”⁷

CUPE Ontario feels these issues are so serious that a fully transparent expert review of OMERS investment strategies, returns, and internal performance assessment is urgently needed. This review should be conducted by the plan sponsors and stakeholders themselves (the risk-bearing parties to OMERS) and should be fully independent of OMERS staff, who have a clear conflict of interest in conducting a review of their own performance. We invite the other sponsors of OMERS, including our employer counterparts and the broader community of the plan’s organizational stakeholders, to support this proposal and to work with us to conduct this review.



**A FULLY
TRANSPARENT
EXPERT REVIEW
OF OMERS
INVESTMENT
STRATEGIES,
RETURNS,
AND INTERNAL
PERFORMANCE
ASSESSMENT
IS URGENTLY
NEEDED.**

⁴ OMERS 2020 Annual Report, p. 2.

⁵ HOOPP News Release, “HOOPP posts 11.42% return in 2020, surpasses \$100 billion in assets,” March 31, 2021.

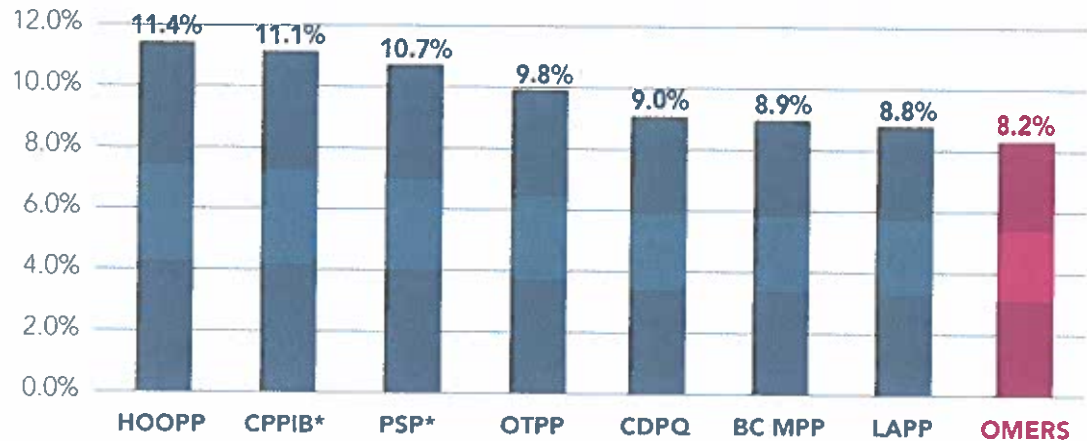
⁶ CUPE Ontario Press Release, “We won’t pay for the mistakes of OMERS executives,” February 25, 2021.

⁷ OMERS 2020 Annual Report, p. 23.

Our five principal findings are as follows:

1. **CUPE Ontario's concerns go beyond one "difficult" year in 2020. OMERS 10-year annualized returns trailed those of the other major funds and plans before the COVID crisis hit.**

10-Year Annualized Returns at 2019



*To March 31, 2019, otherwise to Dec 31, 2019

Source: Respective Annual Reports



**THIS WAS
A HISTORIC
ANNUAL
UNDER-
PERFORMANCE
COMPARED TO
BENCHMARKS.**

2. OMERS 2020 investment performance was especially poor

OMERS 2020 annual return (-2.7%) fell far short of the plan's own benchmark for the year of +6.9%. This was a historic annual underperformance compared to benchmarks.

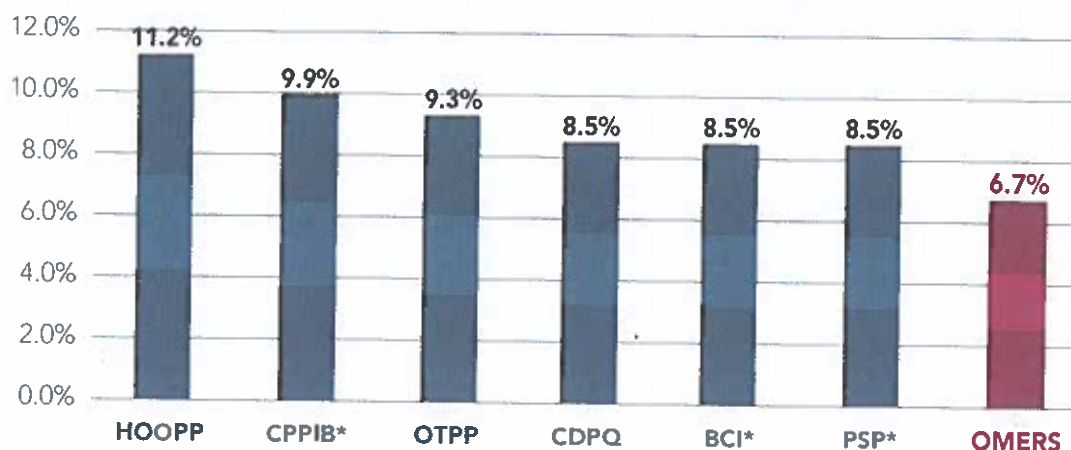
Other plans, however, have reported very strong annual returns for calendar year 2020:

2020 ANNUAL RETURNS	
HOOPP	+ 11.4%
RBC Pension Plan Universe ⁸	+ 9.2%
OTPP	+ 8.6%
CDPQ	+ 7.5%
OMERS	- 2.7%

⁸ RBC Investor & Treasury Services, "Canadian DB pensions post near double-digit returns despite historic, turbulent year," January 29, 2021.

This negative result led OMERS 10-year annualized return to fall from 8.2% to 6.7%.

10-Year Annualized Returns at 2020



*To March 31, 2020 otherwise to Dec 31, 2020

The chart above reports the most recent available return information for the respective funds and plans as disclosed in their annual reports. LAPP and BC MPP have yet to report their December 31, 2020 results. AIMCO has also not fully reported its 2020 results. However, BCI (the investment agent for BC MPP and other BC public sector plans) has reported its March 31, 2020 results and has been included here. The chart can be updated as more plans report their 2020 investment returns.



OMERS

DOES NOT
REPORT CLEAR
COMPARISONS OF
THE PLAN'S LONG-
TERM ANNUALIZED
RETURNS TO ITS
CORRESPONDING
LONG-TERM
BENCHMARKS.

3. OMERS does not report comparisons of its annualized long-term returns to its own benchmarks.

Benchmarking is a common practice where an investment *standard or goal* is set, against which *actual plan returns* are compared for ongoing assessment of investment performance. OMERS itself describes a benchmark as "a point of reference against which the performance of an investment is measured."⁹ Comparisons of returns vs. benchmarks are typically done on a 1-year basis, but it is very common for long-term annualized comparisons to also be disclosed. Reporting these benchmarks is standard practice for pension plans and third-party investment managers. Even individual investment vehicles like mutual funds and ETFs typically provide details on how their performance compares to both annual and long-term benchmarks.

The OMERS Administration Corporation (AC) sets OMERS benchmarks each year, as described in the "Performance Management" section of the OMERS investment policy document.¹⁰ OMERS Annual Reports describe how these benchmarks are constructed for each asset class. For many years, these reports stated that "Our goal is to earn stable returns that meet or exceed our benchmarks." OMERS Annual Reports compare OMERS single-year returns to the plan's single-year benchmarks. However, in sections describing investment performance, **OMERS does not report clear comparisons of the plan's long-term annualized returns to its corresponding long-term benchmarks.** While the Annual Report does compare performance to the plan's discount rate and a long-term return expectation set by the AC Board, it omits comparisons of the plan's long-term performance against their own long-term benchmarks.

⁹ OMERS 2015 Annual Report, p. 131.

¹⁰ OMERS "Statement of Investment Policies and Procedures – Primary Plan," January 1, 2021.



IN THE ABSENCE OF LONGER-TERM COMPARATIVE DATA, STAKEHOLDERS FACE SERIOUS OBSTACLES IN EVALUATING PERFORMANCE

OMERS believes that “paying pensions over decades means a long-term approach.”¹¹ But in the absence of longer-term comparative data, stakeholders face serious obstacles in evaluating performance. A review of historical Annual Reports shows that OMERS had a longstanding practice of reporting these long-term comparisons, but OMERS stopped this reporting, without explanation, in 2013. **This is dramatically out of step with other pension plans and is, in our view, a serious lack of transparency from OMERS.**

	HOOPP	CPPIB	PSP	OTPP	CDPQ	BC MPP	LAPP	OMERS
Does annual report compare annualized longer-term returns to corresponding benchmarks?	YES	YES	YES	YES	YES	YES	YES	NO

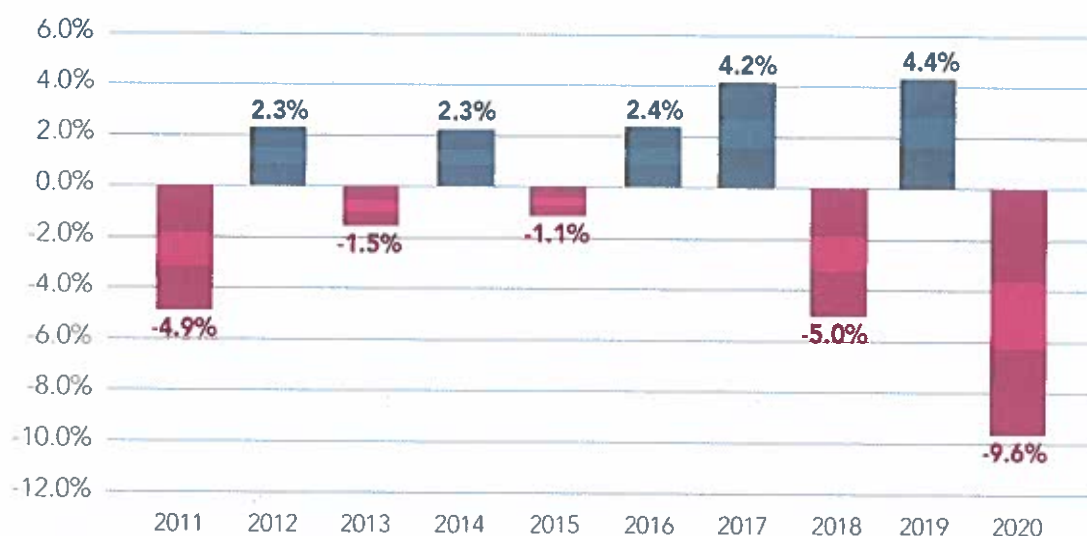


THIS IS DRAMATICALLY OUT OF STEP WITH OTHER PENSION PLANS AND IS, IN OUR VIEW, A SERIOUS LACK OF TRANSPARENCY FROM OMERS.

The OMERS Statement of Investment Policies and Procedures states that “performance reporting is consistent with industry recognized practices.”¹² The OMERS Statement of Investment Beliefs says that “articulating our investment goals and performance measures helps ensure clear accountability.”¹³ We do not believe OMERS is meeting these standards of reporting and accountability on this point.

4. OMERS 5 and 10-Year Returns are now below OMERS own benchmarks for these periods.

OMERS Annual Returns vs OMERS Annual Benchmark



Source: OMERS 2020 Annual Report, Ten-Year Financial Review, p. 142.

¹¹ OMERS News Release, “OMERS Reports 2020 Financial Results: paying pensions over decades means a long-term approach,” February 25, 2021.

¹² OMERS “Statement of Investment Policies and Procedures,” January 1, 2021. www.omers.com/governance-manual-policies-and-guidelines

¹³ OMERS “Statement of Investment Beliefs,” January 1, 2020. www.omers.com/governance-manual-policies-and-guidelines

	OMERS Return	OMERS Benchmark	Difference
5-Year Annualized	6.5%	7.4%	-0.9%
10-Year Annualized	6.7%	7.3%	-0.6%

Source: Returns from OMERS 2020 Annual Report
Annualized Long-Term benchmarks not referenced in Annual Report and were reported verbally to CUPE by OMERS on our request.

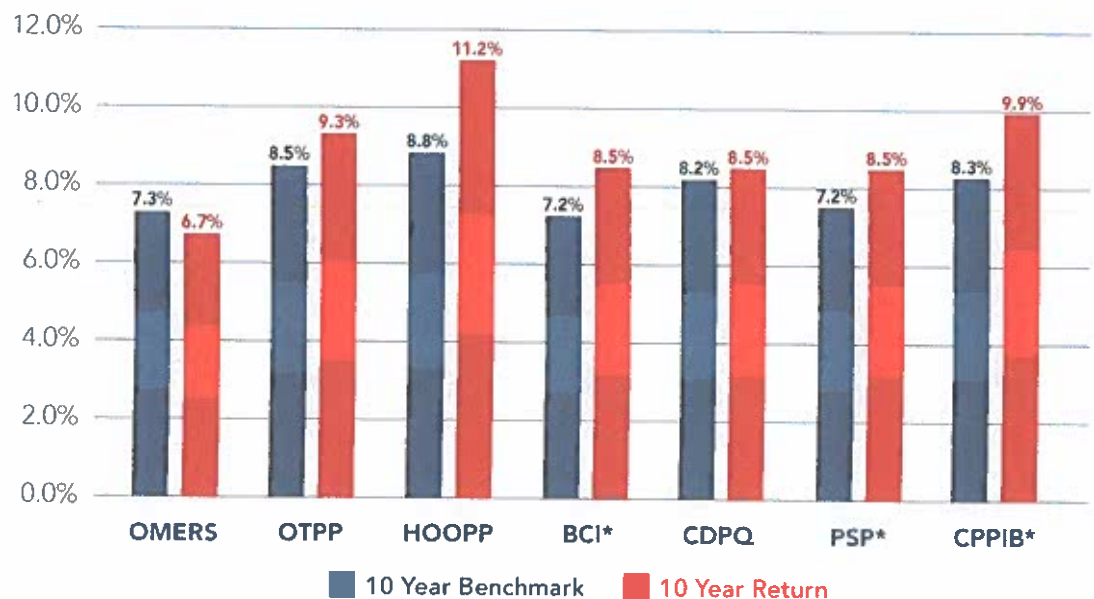
The 5 and 10-year annualized benchmark figures above were not disclosed in the OMERS 2020 Annual Report. OMERS provided these numbers verbally to CUPE Ontario upon our request. Previous OMERS Annual Reports normally included a statement that "Our goal is to earn stable returns that meet or exceed our benchmarks."¹⁴ This statement appears to have been struck from the 2020 Annual Report.

We also note that, OMERS benchmarks are comparatively low over this period when examined alongside other plans. We believe this is due to a different benchmarking methodology for certain investments at OMERS compared to industry standards. The other major plans and funds that have reported 2020 results, however, are all ahead of their 10-year benchmarks as of their most recent annual reports.



THE OTHER MAJOR PLANS AND FUNDS THAT HAVE REPORTED 2020 RESULTS, HOWEVER, ARE ALL AHEAD OF THEIR 10-YEAR BENCHMARKS AS OF THEIR MOST RECENT ANNUAL REPORTS.

10-Year Returns vs 10 Year Benchmarks to 2020



*To March 31, 2020 otherwise to Dec 31, 2020

¹⁴ 2010 Annual Report p. 27; 2011 Annual Report p. 25; 2012 Annual Report p. 23; 2013 Annual Report p. 22; 2014 Annual Report p. 12; 2015 Annual Report p. 9; 2016 Annual Report p. 33; 2017 Annual Report p. 33; 2018 Annual Report p. 33; 2019 Annual Report p. 42; 2020 Annual Report N/A.



**HAD OMERS
ACHIEVED
THESE BETTER
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THE PLAN
WOULD NOW
HOLD A VERY
SUBSTANTIAL
SURPLUS.**

The impact on OMERS of these longer-term below-benchmark returns has been significant. The difference of 0.6% between OMERS actual annualized 10-year investment returns of 6.7% and its benchmark of 7.3% has meant an absolute return outcome that would have been roughly 6% higher after these 10 years (all other factors being equal). Even achieving just this benchmark return on an annualized 10 year basis would have resulted in an asset base of roughly \$6 billion higher current plan assets.¹⁵ This better result would have brought OMERS reported funding level into surplus.

This difference is even greater if we were to compare the impact of OMERS investment performance to that of any of these other large plans. For example, had OMERS achieved the actual 10-year annualized returns of the OTPP of 9.3% (just below the average of the other six plans listed above), the OMERS asset base would now be (all other factors being equal) approximately 27% higher than OMERS actual asset level. In dollar-value terms, this difference represents roughly \$28 billion more in assets after the 10-year period from 2011 to 2020. Had OMERS achieved these better results, the plan would now hold a very substantial surplus.

5. OMERS 20-year return is not above its 20-year benchmark.

Upon request from CUPE Ontario, OMERS also verbally disclosed that its 20-year return is equal to its 20-year benchmark of 6%. In our view, it is troubling that the plan has not outperformed its benchmark over this long period, and that this comparison is also not disclosed in OMERS annual reporting.

¹⁵ The alternative scenarios for investment performance results outlined in this section are necessarily approximate as they are based on data that is made publicly available by OMERS, and were generated using the reported OMERS asset base as at December 31, 2010 of \$53.3 billion.



Conclusion

CUPE Ontario has serious concerns with OMERS investment performance, and with what we believe is a troubling lack of transparency about these issues. In our view, these issues cannot be dismissed as a one-year problem.



**THESE ISSUES
CANNOT BE
DISMISSED AS
A ONE-YEAR
PROBLEM.**

We anticipate that these long-term, below-benchmark investment returns are very likely to lead directly to yet another round of proposals to reduce pension benefits payable to current actives and future retirees. OMERS has already eliminated the guarantee of indexation of pension benefits for service after 2022, and OMERS management has indicated it will be examining further changes in plan design. OMERS has recently stated in writing to CUPE that “the OMERS pension plan has been facing sustainability issues for some time now and the investment results of 2020 have amplified the need to address those issues.” At the recent 2021 OMERS AGM, OMERS Sponsors Corporation CEO Michael Rolland stated that “There are no guarantees as to what decisions we will have to make based on our performance...it’s a long term performance we need to look at...the results of 2020 did have an impact...and that’s why we’re taking a look at it.”



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THAT THESE LONG-
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TO CURRENT
ACTIVES AND
FUTURE RETIREES.**

CUPE Ontario is the largest sponsor representing plan members in OMERS, with over 125,000 active members in the plan. It is true that CUPE Ontario appoints representatives to both the OMERS Administrative Corporation and the OMERS Sponsors Corporation. However, because of restrictive confidentiality rules at both boards, our representatives are unable to keep CUPE Ontario fully-informed about what is really happening at OMERS governing boards, and the decisions that are being made about our members’ hard-earned retirement savings. We do not believe this is how well-governed jointly-sponsored pension plans are supposed to function. The result is that we feel that we are a plan sponsor in name only. Our members are not being well-served by a structure that effectively cuts them out of playing the oversight function they should over their pension plan.



WE ARE NOT
CONFIDENT
THAT **OMERS**
MANAGEMENT
ITSELF HAS TAKEN,
OR IS PLANNING
TO TAKE,
SUFFICIENT STEPS
TO CRITICALLY
EXAMINE ITS OWN
PERFORMANCE.

These barriers will not stop CUPE Ontario from doing everything we can to ensure these concerns about OMERS investment performance are addressed. Based on their public comments to date, we are not confident that OMERS management itself has taken, or is planning to take, sufficient steps to critically examine its own performance, nor are we confident that plan members or sponsors and organizational stakeholders will receive a transparent reporting of any such review.

Therefore, CUPE Ontario is calling on other plan sponsors from both sides of the table to work with us to commission a fully transparent and independent expert review of the investment program at OMERS. This review should be conducted in the open by the sponsors and stakeholders themselves, and not behind closed doors at OMERS. Ensuring our pension returns are as strong as they can be is not a partisan issue, nor is it an issue that the member and employer side of the table should have a difference of opinion on. We want to work with other OMERS sponsors and stakeholders to address these issues for the good of all OMERS members.



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THESE ISSUES
FOR THE GOOD
OF ALL **OMERS**
MEMBERS.

Maureen Lang

From: Nicole McNeill <Nicole.Mcneill@mpac.ca>
Sent: November 4, 2021 5:42 PM
To: Maureen Lang
Subject: [SPAM KEYWORD] - MPAC: 2021 Fall Economic Statement - Found word(s) anal in the Text body



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Good afternoon Maureen,

Today, as part of the *Ontario Economic Outlook and Fiscal Review: Build Ontario* the government announced the continued postponement of the province-wide assessment update.

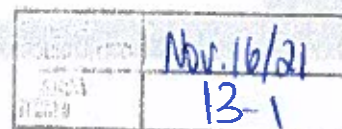
This means that property taxes for the 2022 and 2023 taxation years will continue to be based on the January 1, 2016 valuation date. Property assessments will remain the same as they were for the 2021 tax year, unless there have been changes to the property.

This announcement does not change the work we do to maintain the assessment roll, including the addition of new assessment. We understand the importance of revenue generated from ongoing construction and renovation projects, and we will continue to capture the value of these changes throughout the year.

We will also continue our work to provide you with market analysis and insights to support you in managing your assessment base and planning for the future.

In addition to the postponement, other relevant highlights from today's *Fall Economic Statement* include:

- Temporary suspension of the five per cent cap on the payments in lieu of property tax (PILT) to municipalities until passenger volumes return to pre-pandemic levels for each airport.
- Simplifying the legislative requirements with respect to the assessment of pipeline properties, including the designation of pipelines by owners.
- Several farm property-related measures: Changes to small-scale on-farm business subclass, extending the farm property tax treatment that currently applies to the processing of maple sap to include all edible tree saps and increasing the current limit on the property tax exemption for farm woodlots from 20 to a proposed 30 acres.
- Streamlining and simplifying application processes for the Farm Property Class Tax Rate Program.



- Our work to develop an annual performance report beginning in 2022, which will contain many elements from our Service Level Agreement and is one of the ways we will demonstrate accountability and transparency in our work.

Over the coming weeks we will be meeting with our municipal partners to talk about how we will continue to work in partnership with you to support efforts to modernize the sector, and ensure we are in the best possible position to deliver the next assessment update.

We thank you for your partnership and we are here to continue to support you. If you have any questions or concerns, please feel free to reach out to your local account manager.

Sincerely,

Nicole

Nicole McNeill
President and Chief Administrative Officer

Municipal Property Assessment Corporation (MPAC)
1340 Pickering Parkway, Suite 101
Pickering, ON L1V 0C4



Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	8781	oct 2021	11-02-21 A/R LIBRARY GREEN SHIELD1940.20	11-02-21	\$266.47	\$266.47	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,567.50)
		oct 2021	11-02-21 OFFICE GREEN SHIELD	11-02-21	\$1,181.63	\$1,181.63	10-10-61510	BENEFITS	\$30,000.00	\$6,657.36
						\$1,448.10				
PRICE ADVERTISING INC, 7 JOHN ST UNIT 4, HUNTSVILLE, ON, P1H 1H5	8940		11-02-21 HIGHWAY BILLBOARDS	11-02-21	\$457.92	\$457.92	10-10-68410	BIA-MAT/SUPPLIES	\$10,000.00	\$6,179.15
	2990		11-02-21 HIGHWAY BILLBOARD	11-02-21	\$508.50	\$508.50	10-10-68410	BIA-MAT/SUPPLIES	\$10,000.00	\$6,179.15
	3099					\$1,017.00				
SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	8975		10-27-21 NOV - LIBRARY VISA	10-30-21	\$998.59	\$998.59	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,567.50)
	NOV21LIB		10-27-21 AMAZON - FACE MASKS FOR RECEPTION	10-30-21	\$12.55	\$12.55	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,706.12
	LMNOV212		10-27-21 VISA - BC ANNUAL FEE	10-30-21	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$15,000.00	(\$3,319.39)
	BCNOV213		10-27-21 KB - VISA ANNUAL FEE	10-30-21	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$15,000.00	(\$3,319.39)
	KBNNOV212		10-27-21 VISA - MH ANNUAL FEE	10-30-21	\$75.00	\$75.00	10-10-61660	BANK CHARGES &	\$15,000.00	(\$3,319.39)
	MHNOV213		10-27-21 WAYFAIR - OFFICE FURNITURE - LM	10-30-21	\$2,319.26	\$2,319.26	10-10-61680	CAPITAL-BUILDING	\$16,000.00	(\$1,507.24)
	NOV21LM					\$4,028.80				

Total GENERAL GOVERNMENT

\$11,391.57

250 CLARK

GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7										
8781	oct 2021	11-02-21	GREEN SHIELD DRUG PLAN	11-02-21	\$266.15	\$266.15	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$5,541.71)
SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7										
8975			10-27-21 AUDIO CINE FILMS - MOVIE LICENSE	10-30-21	\$254.40	\$254.40	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
KHN212			10-27-21 ICLLOUD STORAGE - KH	10-30-21	\$1.32	\$1.32	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
KHNOV213			10-27-21 FACEBOOK - PUMPKIN TOUR ADS	10-30-21	\$203.52	\$203.52	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
KHNOV214			10-27-21 FACEBOOK - PUMPKIN TOUR ADS	10-30-21	\$203.52	\$203.52	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
KHNOV216						\$662.76				

Total 250 CLARK

\$928.91

FIRE DEPARTMENT

GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7										
8781	oct 2021	11-02-21	FIRE GREEN SHIELD	11-02-21	\$316.15	\$316.15	10-15-61510	BENEFITS	\$0.00	(\$5,442.64)
HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3										
8792			112111-02-21 FIRE DEPT.-OPERATIONS	11-02-21	\$34.75	\$34.75	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,960.70
200058393361						\$34.75				
NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY, ON, P3C 4J2										
8893			11-02-21 FIRE DISPATCH	11-02-21	\$51.60	\$51.60	10-15-62000	FIRE DEPT.	\$4,000.00	\$3,422.70
11012021						\$51.60				

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	15

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
BCNOV21	10-27-21 BC - ICLOUD STORAGE		10-30-21	\$1.46	\$1.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,960.70
BCNOV212	10-27-21 BC - ICLOUD STORAGE		10-30-21	\$70.52	\$70.52	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,960.70
BCNOV214	10-27-21 BC - AMAZON MEMBERSHIP		10-30-21	\$9.03	\$9.03	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,960.70
BMNOV213	10-27-21 NO FRILLS - FIRE PREVENTION BBQ		10-28-21	\$174.42	\$174.42	10-15-62060	FIRE PREVENTION	\$3,000.00	\$2,228.60
NOV21BM4	10-27-21 TCM PRODUCE - FIRE PREVENTION BBQ		10-28-21	\$58.97	\$58.97	10-15-62060	FIRE PREVENTION	\$3,000.00	\$2,228.60
					\$314.40				
					\$716.90				

Total FIRE DEPARTMENT**PUBLIC WORKS**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7		11-02-21	\$1,866.55	\$1,866.55	10-20-63050	PUBLIC WORKS-	\$345,000.00	\$172,459.53
oct 2021					\$1,866.55				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3		11-02-21	\$29.21	\$29.21	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$6,662.95
200067996361	112111-02-21 PUBLIC WORKS BLDGS UTILITIES				\$29.21				
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
CMNOV212	10-27-21 NORTH BAY CONSTRUCTION - DRAWINGS FOR BELL FIBRE		10-30-21	\$53.93	\$53.93	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
CMNOV213	10-27-21 KIDDS HOME HARDWARE - PAINT FOR LOCATES		10-30-21	\$147.45	\$147.45	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
STNOV21	10-27-21 APPLE ICLOUD STORAGE - ST		10-30-21	\$1.46	\$1.46	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
STNOV212	10-27-21 CDN TIRE - GRINDING DISK		10-30-21	\$131.24	\$131.24	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
STNOV313	10-27-21 MOTION IND - CONSTRUCTION MARKING PAINT		10-27-21	\$173.52	\$173.52	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
KHNOV21	10-27-21 KRAUS FARMS - ITEMS FOR TREE PLANTING DOWNTOWN		10-30-21	\$24.34	\$24.34	10-20-63820	DOWNTOWN-	\$5,000.00	\$4,129.12
					\$531.94				
					\$2,427.70				

Total PUBLIC WORKS**ENVIRONMENT**

8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7		11-02-21	\$223.81	\$223.81	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,215.00)
oct 2021					\$223.81				
					\$223.81				

Total ENVIRONMENT**WATER**

8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7								
CMNOV21	10-27-21 MACP DRINKING WATER WASTE CERT		10-30-21	\$80.00	\$80.00	10-30-64440	WATER-PERSONNEL	\$5,000.00	\$3,931.23
10203	MUNICIPAL METERING SERVICES, 75 KARA LANE, TILLSONBURG, ON, N4G 5M2								
70074	11-02-21 METER COUPLING GASKETS		11-02-21	\$202.29	\$202.29	10-30-64750	WATER METER CAP EXP	\$10,000.00	\$5,309.97
					\$202.29				
					\$282.29				

Total WATER

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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SEWER

8975 CMNOV21	10-27-21	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 MACP DRINKING WATER WASTE CERT	10-30-21	\$80.00	\$80.00	10-40-64030	SEWER-PERSONNEL	\$1,000.00	\$749.17
Total SEWER				\$80.00	\$80.00				

BUILDING DEPARTMENT

8781 oct 2021	11-02-21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 BUILDING INSPECTOR GREEN SHIELD	11-02-21	\$267.59	\$267.59	10-45-62700	BUILDING INSPECTOR	\$121,000.00	\$115,554.17
8975 MMNOV212 MMNOV21	10-27-21 10-27-21	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 ICLOUD - IMM GARLANDS - MUN VEHICLE FUEL	10-30-21 10-30-21	\$1.46 \$74.01	\$1.46 \$74.01	10-45-62710 10-45-62715	BUILDING INSPECTOR- CBO/BYLA/W/PROP STD	\$5,000.00 \$2,500.00	\$4,007.11 \$140.59
Total BUILDING DEPARTMENT				\$343.06	\$343.06				

PROTECTION TO PERSONS & PROPERTY

8781 oct 2021	11-02-21	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 PROPERTY STANDARD GREEN SHIELD	11-02-21	\$267.05	\$267.05	10-50-61510	BENEFITS	\$0.00	(\$2,378.16)
8975 BMNOV216	10-27-21	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY , ON, P1B 2T7 CANADA POST - PROP STANDARDS MAILING	10-30-21	\$11.01	\$11.01	10-50-62580	BY-LAW	\$25,000.00	\$23,511.93
BMNOV21	10-27-21	NOVOTEL HOTEL - OAPSO CONFERENCE - BM	10-30-21	\$157.68	\$157.68	10-50-62585	PROPERTY	\$163,500.00	\$132,919.31
BMNOV212 BMNOV215	10-27-21 10-27-21	SHELL - FUEL - BM - OAPSO CONFERENCE OAPSO - PROP STANDARD TRAIN/DESIGNATION	10-30-21 10-30-21	\$78.50 \$136.00	\$78.50 \$136.00	10-50-62585 10-50-62585	PROPERTY PROPERTY	\$163,500.00 \$163,500.00	\$132,919.31 \$132,919.31
Total PROTECTION TO PERSONS & PROPERTY				\$383.19	\$383.19				

PLANNING & DEVELOPMENT

10286 4 TH QUARTER	11-03-21	POWASSAN TOWN SQUARE INC. BOX 57, BOLTON, ON, L7E 5T1 4 TH QUARTER HEALTH TEAM	11-03-21	\$13,508.64	\$13,508.64	10-70-68045	FAMILY HEALTH TEAM	\$78,000.00	\$50,982.72
Total PLANNING & DEVELOPMENT				\$13,508.64	\$13,508.64				

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>TROUT CREEK COMMUNITY CENTRE</u>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	oct 2021	11-02-21 TCCC GREEN SHIELD	11-02-21	\$266.96	\$266.96	10-75-61510	BENEFITS	\$11,000.00	\$5,801.32
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	200109358575	11-02-21 HYDRO	11-02-21	\$638.06	\$266.96	10-75-61610	HYDRO	\$23,000.00	\$13,147.94
9015	TRANS CANADA STORE AND RESTURANT SUPPLIES LTD, 1183 FISHER ST, NORTH BAY, ON, P1B 2G8	410509	10-26-21 DOOR GASKET	10-26-21	\$92.15	\$638.06	10-75-61820	MAINTENANCE	\$20,000.00	\$11,897.40
Total TROUT CREEK COMMUNITY CENTRE										
<u>SPORTSPLEX</u>										
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	oct 2021	11-02-21 SP GREEN SHIELD	11-02-21	\$266.96	\$266.96	10-80-61510	BENEFITS	\$8,000.00	\$3,426.40
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	200126071473	11-03-21 HYDRO	11-03-21	\$25,292.20	\$25,292.20	10-80-61610	HYDRO	\$75,000.00	\$45,879.16
8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	MH-NOV21	10-27-21 HP INSTANT INK	10-30-21	\$5.99	\$5.99	10-80-61555	OFFICE EXPENSES	\$9,000.00	\$4,889.39
MH-NOV215	10-27-21 AMAZON - WINTER PARKA MH	10-30-21			\$145.09	\$145.09	10-80-61910	CLOTHING	\$1,000.00	\$711.19
MH-NOV216	10-27-21 AMAZON - WINTER PARKA - C COUGHLIN	10-30-21			\$143.72	\$143.72	10-80-61910	CLOTHING	\$1,000.00	\$711.19
KM-NOV21	10-27-21 SANDPIPER BOILER RENTAL SPORTSPLEX	10-27-21			\$187.86	\$187.86	10-80-61945	EQUIPMENT - SUPPLIES	\$3,000.00	\$1,042.43
MH-NOV212	10-27-21 AMAZON - POPCORN MACHINE WARRANTY	10-30-21			\$15.94	\$15.94	10-80-61960	BUILDING SUPPLIES	\$5,000.00	\$3,320.35
MH-NOV214	10-27-21 AMAZON - POPCORN MACHINE	10-30-21			\$200.38	\$200.38	10-80-61960	BUILDING SUPPLIES	\$5,000.00	\$3,320.35
Total SPORTSPLEX										
Total Bills To Pay:										
\$26,258.14										
\$57,808.43										

11

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor		Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
InvoiceNumber	Date								
GENERAL GOVERNMENT									
8655	107944 2021	AMCTO, SUITE610, 2680 SKYMARK AVE., MISSISSAUGA, ON, L4W 5L6	11-03-21	\$412.13	\$412.13	10-10-61730	MEMBERSHIPS &	\$4,000.00	(\$1,288.33)
		11-03-21 ANNUAL MEMBERSHIP			\$457.65				
8781	11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	11-03-21	\$266.47	\$266.47	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$13,833.97)
	11409772	11-03-21 A/R LIBRARY GREEN SHIELD1940.20	11-03-21	\$1,181.63	\$1,181.63	10-10-61510	BENEFITS	\$30,000.00	\$5,475.73
		11-03-21 OFFICE GREEN SHIELD			\$1,448.10				
8944	15939	PSD CITYWIDE INC., 148 FULLARTON ST, 9 TH FLOOR, LONDON , ON, N6A 5P3	11-03-21	\$2,333.51	\$2,333.51	10-10-61580	ASSET MANAGEMENT	\$25,000.00	\$20,078.82
		11-03-21 ASSET MANAGER SOFTWARE			\$2,591.26				
9121	359	SHELLEY BASTAIN, 2089 MAPLE HILL RD, POWASSAN, ON, P0H 1Z0		\$610.56	\$610.56	10-10-61640	OFFICE & EQUIPMENT	\$10,000.00	\$3,725.05
		11-03-21 OFFICE CLEANING			\$678.00				
9720	2021036	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4	11-03-21	\$8,507.15	\$8,507.15	10-10-61570	COMPUTERS	\$70,000.00	(\$3,333.91)
		11-03-21 COMUTER CONSULTING			\$9,446.82				
10236	58235262	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5	11-03-21	\$109.67	\$109.67	10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$6,889.56
	58268542	11-03-21 PER COPY CHARGES	11-03-21	\$144.73	\$144.73	10-10-61600	POSTAGE/COURIER/CO	\$25,000.00	\$6,889.56
		11-03-21 per copy charges			\$282.50				
Total GENERAL GOVERNMENT					\$36,652.41				
250 CLARK									
8781	11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	11-03-21	\$266.15	\$266.15	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$5,807.86)
		11-03-21 GREEN SHIELD DRUG PLAN			\$266.15				
9758	845520060023063	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	11-03-21	\$114.32	\$114.32	10-12-61757	FITNESS CENTRE@250	\$8,000.00	\$6,277.23
		11-03-21 BELL TV - FITNESS CENTRE			\$114.32				
10082	394282	BRAD'S JANITORIAL SERVICES, 861 HWY 534, POWASSAN, ON, P0H1Z0	11-03-21	\$610.56	\$610.56	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$5,807.86)
		11-03-21			\$610.56				
Total 250 CLARK					\$991.03				
FIRE DEPARTMENT									
8732	103447	DEPENDABLE TRUCK AND TANK LTD, 275 CLARENCE STREET, BRAMPTON , ON, L6W 3R3	11-03-21	\$56.99	\$56.99	10-15-62040	FIRE DEPT.-	\$20,000.00	\$9,948.42
	104089	11-03-21 COMPARTMENT LATCH	11-03-21	\$1,729.92	\$1,729.92	10-15-62040	FIRE DEPT.-	\$20,000.00	\$9,948.42
		11-03-21 THERMAL CAMERA			\$1,786.91				
8781	11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7	11-03-21	\$316.15	\$316.15	10-15-61510	BENEFITS	\$0.00	(\$5,758.79)
		11-03-21 FIRE GREEN SHIELD			\$316.15				

Municipality of Powassan

A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	11-03-21	11-03-21	\$407.58	\$407.58	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,925.95
2005233599007	11-03-21	FIRE DEPT.-OPERATIONS			\$407.58				
8921	PIONEER CONSTRUCTION INC, 175 PROGRESS ROAD, NORTH BAY, ON, P1A 0B8	11-03-21	11-03-21	\$7,776.31	\$7,776.31	10-15-62064	FIRE HYDRANTS/MAINT	\$15,000.00	\$10,548.13
J039016	11-03-21	PAVING							
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	11-03-21	11-03-21	\$72.46	\$72.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,925.95
91003844674 1121	11-03-21	FIRE DEPT.-OPERATIONS							
9033	WAMCO WATERWORKS NORTHERN INC, 1771 OLD FALCONBRIDGE ROAD, SUDBURY, ON, P3A 4R7	11-03-21	11-03-21	\$4,213.27	\$4,213.27	10-15-62064	FIRE HYDRANTS/MAINT	\$15,000.00	\$10,548.13
307213002491	11-03-21	HYDRANT FOR GAS STATION							
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	11-03-21	11-03-21	\$372.44	\$372.44	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,925.95
25702	11-03-21	CASCADE AIR REFILL							
a FIRE DEPARTMENT									
\$14,945.12									
BLIC WORKS									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	11-03-21	11-03-21	\$1,866.55	\$1,866.55	10-20-63050	PUBLIC WORKS-	\$345,000.00	\$170,592.98
11409772	11-03-21	PW GREEN SHIELD							
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	11-03-21	11-03-21	\$568.72	\$568.72	10-20-63620	710 BACKHOE-	\$12,500.00	\$6,403.02
17687	11-03-21	HOE REPAIRS				10-20-63660	99 GRADER-	\$35,000.00	\$9,443.40
17695	11-03-21	GRADER REPAIRS		\$509.51	\$509.51				
\$1,078.23									
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	11-03-21	11-03-21	\$1,831.68	\$1,831.68	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$14,200.39
579566	11-03-21	USED OIL TANK				10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$9,153.70)
580167	11-03-21	FUEL FOR 2014 FREIGHTLINER		\$249.49	\$249.49	10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$5,019.58
580167	11-03-21	FUEL FOR 2011 FREIGHTLINER		\$249.49	\$249.49	10-20-63540	2014 GMC -	\$7,500.00	\$444.38
580168	11-03-21	2014 CHEV FUEL		\$237.96	\$237.96	10-20-63560	2013 FREIGHTLINER	\$26,000.00	\$12,488.64
580167	11-03-21	FUEL FOR 2013 FREIGHTLINER		\$249.49	\$249.49	10-20-63580	2009 FORD 1/2 TON -	\$5,000.00	(\$330.67)
580168	11-03-21	F150 FUEL		\$237.96	\$237.96	10-20-63600	2015 GMC-	\$5,000.00	(\$2,472.08)
580168	11-03-21	CHEV TRUCK FUEL		\$237.96	\$237.96	10-20-63620	710 BACKHOE-	\$12,500.00	\$6,403.02
580169	11-03-21	FUEL FOR 710 BACKHOE		\$132.29	\$132.29	10-20-63626	BACKHOE CAT420	\$7,500.00	(\$2,379.56)
580169	11-03-21	CAT420 FUEL		\$396.87	\$396.87	10-20-63640	96 BACKHOE-	\$10,000.00	(\$613.21)
580169	11-03-21	FUEL FOR 96 BACKHOE		\$132.29	\$132.29	10-20-63660	99 GRADER-	\$35,000.00	\$9,443.40
580169	11-03-21	FUEL FOR GRADER		\$661.46	\$661.46	10-20-63740	LAWN EQUIPMENT-	\$4,000.00	(\$2,204.13)
580168	11-03-21	LAWN EQUIPMENT-MAT/SUPPLIES		\$79.33	\$79.33				
\$4,696.27									
8921	PIONEER CONSTRUCTION INC, 175 PROGRESS ROAD, NORTH BAY, ON, P1A 0B8	11-03-21	11-03-21	\$2,875.65	\$2,875.65	10-20-63110	SIDEWALKS-	\$15,000.00	\$10,222.37
J039016	11-03-21	PAVING							
9662	DUNCOR ENTERPRISES INC, 101 BIG BAY POINT ROAD, BARRIE, ON, LAN 8M5	11-03-21	11-03-21	\$11,774.29	\$11,774.29	10-20-63890	CAPITAL	\$12,000.00	\$12,000.00
2019363 112021	11-03-21	TC SURFACE TREATMENT HOLD BACK							
FROM2019									

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Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9780	LOCAL AUTHORITY SERVICES LTD, 200 UNIVERSITY AVENUE, SUITE 801, TORONTO, ON, M5H 3C6								
1810	11-03-21 GRADER TIRES		11-03-21	\$3,399.14	\$3,399.14	10-20-63660	99 GRADER-	\$35,000.00	\$9,443.40
					\$3,399.14				
10352	BWR POWER AND LIGHTING, 48 RIDDLE COURT, NORTH BAY, ON, P1B 8S6								
20-1256	11-03-21 STREET LIGHT REPAIRS		11-03-21	\$2,391.29	\$2,391.29	10-20-63010	STREET LIGHTING-	\$18,000.00	(\$2,777.60)
					\$2,391.29				
10380	PROVINCIAL UNDERGROUND SERVICES, 3761 CAMPBELL RD, SEVERN, ON, L3V 0V3								
1518	11-03-21 CULVERT REPAIRS		11-03-21	\$30,019.20	\$30,019.20	10-20-63240	CAPITAL-BRIDGES	\$45,000.00	\$45,000.00
					\$30,019.20				
10528	SAMUEL, SON & CO., 950 INDUSTRIAL ROAD, CAMBRIDGE, ON, N3H 4W1								
1RC0203912	11-03-21 SHEET PILING MAPLE HILL ROAD		11-03-21	\$60,816.17	\$60,816.17	10-20-63860	CAPITAL-	\$1,466,300.00	\$835,470.40
					\$60,816.17				
					\$118,916.79				
Total PUBLIC WORKS									
ENVIRONMENT									
8781	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7								
11409772	11-03-21 GREEN SHIELD DRUG PLAN		11-03-21	\$223.81	\$223.81	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,438.81)
					\$223.81				
8806	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1								
580167	11-03-21 FUEL FOR GARBAGE TRUCK		11-03-21	\$249.49	\$249.49	10-25-64830	GARBAGE VEHICLE	\$31,000.00	(\$515.85)
					\$249.49				
10538	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5								
138433	11-03-21 RECYCLING		11-03-21	\$18,385.49	\$18,385.49	10-25-64940	RECYCLING PROGRAM	\$105,000.00	\$41,074.55
					\$18,385.49				
					\$18,858.79				
Total ENVIRONMENT									
WATER									
8921	PIONEER CONSTRUCTION INC, 175 PROGRESS ROAD, NORTH BAY, ON, P1A 0B8								
J039016	11-03-21 PAVING		11-03-21	\$7,291.57	\$7,291.57	10-30-64715	WATER-CAPITAL	\$52,000.00	\$38,157.07
					\$7,291.57				
9033	WAMCO WATERWORKS NORTHERN INC, 1771 OLD FALCONBRIDGE ROAD, SUDBURY, ON, P3A 4R7								
307213002266	11-03-21 SERVICE BOXES		11-03-21	\$905.46	\$905.46	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$5,646.27
307213002493	11-03-21 WATER MAIN VALVES		11-03-21	\$3,531.99	\$3,531.99	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$5,646.27
307213001846	11-03-21 REPAIRS TO WATER MAIN SOUTH ST		11-03-21	\$5,989.65	\$5,989.65	10-30-64715	WATER-CAPITAL	\$52,000.00	\$38,157.07
					\$10,427.10				
					\$17,718.67				
Total WATER									
SEWER									
8921	PIONEER CONSTRUCTION INC, 175 PROGRESS ROAD, NORTH BAY, ON, P1A 0B8								
J039016	11-03-21 PAVING		11-03-21	\$27,253.50	\$27,253.50	10-40-64140	SEWER DISTRIBUTION-	\$25,000.00	\$1,894.61
					\$27,253.50				
					\$27,253.50				
Total SEWER									

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>BUILDING DEPARTMENT</u>									
8781 11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 11-03-21	BUILDING INSPECTOR GREEN SHIELD	11-03-21	\$267.59	\$267.59	10-45-62700	BUILDING INSPECTOR	\$121,000.00	\$115,286.58
Total BUILDING DEPARTMENT									
<u>PROTECTION TO PERSONS & PROPERTY</u>									
8781 11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 11-03-21	PROPERTY STANDARD GREEN SHIELD	11-03-21	\$267.05	\$267.05	10-50-61510	BENEFITS	\$0.00	(\$2,645.21)
Total PROTECTION TO PERSONS & PROPERTY									
<u>RECREATION</u>									
10539 348644-1	VISTA RADIO LTD, 152 HIGHLAND STREET, UPER LEVEL, P.O. BOX 960, HALIBURTON, ON, KOM 1S0 11-03-21	LIFEGUARD WANTED RADIO ADS	11-03-21	\$398.90	\$398.90	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$7,537.76
Total RECREATION									
<u>TROUT CREEK COMMUNITY CENTRE</u>									
8781 11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 11-03-21	TCCC GREEN SHIELD	11-03-21	\$266.96	\$266.96	10-75-61510	BENEFITS	\$11,000.00	\$5,534.36
9176 2915067	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5 11-03-21	PEST CONTROL	11-03-21	\$121.00	\$121.00	10-75-61820	MAINTENANCE	\$20,000.00	\$11,897.40
9925 20023688039 1121	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2 11-03-21	SUPPLIES	11-03-21	\$63.08	\$63.08	10-75-61800	SUPPLIES	\$5,000.00	\$3,877.75
Total TROUT CREEK COMMUNITY CENTRE									
<u>SPORTSPLEX</u>									
8781 11409772	GREEN SHIELD CANADA, P.O. 1612, WINDSOR , ON, N9A 7A7 11-03-21	SP GREEN SHIELD	11-03-21	\$266.96	\$266.96	10-80-61510	BENEFITS	\$8,000.00	\$3,159.44
9165 156112	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4 11-03-21	SHARPENING BLADES	11-03-21	\$249.31	\$249.31	10-80-61930	ZAMBONI-REPAIRS &	\$7,000.00	\$5,903.63
Total SPORTSPLEX									

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>CEMETERIES</u>									
8792		HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3							
200212441081	11-03-21	CEMETRY-HYDRO	11-03-21	\$28.66	\$28.66	10-85-65110	CEMETRY-SERVICE-	\$1,000.00	\$728.67
					\$28.66				
					\$28.66				
Total CEMETERIES									
Total Bills To Pay:					\$237,265.82				

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS, ...							
	PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$7,989.25	\$7,989.25	10-10-33200	A/P FIT	\$0.00	(\$3,331.65)
	PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$3,514.30	\$3,514.30	10-10-33210	A/P PIT	\$0.00	(\$1,607.03)
	PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$1,387.10	\$1,387.10	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
	PR1087	11-01-21	Payroll from 2021-10-17 to 2021-10-30	11-01-21	\$4,427.62	\$4,427.62	10-10-33230	A/P CPP	\$0.00	(\$2,875.86)

\$17,318.27

Total GENERAL GOVERNMENT

\$17,361.52

SPORTSPLEX

8975	SCOTIABANK VISA, 204 MAIN STREET, NORTH BAY, ON, P1B 2T7	11-05-21	WALMART - VOODOOS BAR AND SPORTSPLEX CANTEEN	11-05-21	\$135.32	\$135.32	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81
OCT21KE										
OCT21KE2	11-05-21 OSHELLS - SPORTSPLEX BAR AND VOODOOS BAR	11-15-21		11-15-21	\$11.82	\$11.82	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81
OCT21KE3	11-05-21 OSHELLS - SPORTSPLEX BAR AND VOODOOS BAR	11-15-21		11-15-21	\$13.02	\$13.02	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81
OCT21KE4	11-05-21 OSHELLS - VOODOOS BAR - SPORTSPLEX CANTEEN	11-15-21		11-15-21	\$36.98	\$36.98	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81
OCT21KE5	11-05-21 WALMART - SPORTSPLEX CANTEEN - VOODOOS BAR	11-15-21		11-15-21	\$113.22	\$113.22	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81
OCT21KE6	11-05-21 OSHELLS - SPORTSPLEX CANTEEN - VOODOOS BAR	11-15-21		11-15-21	\$22.27	\$22.27	10-80-61982	SPORTSPLEX BAR	\$8,000.00	\$5,647.81

\$332.63

Total SPORTSPLEX

\$332.63

Total Bills To Pay:

\$17,694.15

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
	8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3								
	200210054174	11-12-21 HYDRO @ 250 CLARK		11-12-21	\$565.68	\$565.68	10-10-61610	HYDRO	\$8,000.00	\$3,245.03
						\$1,420.22				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1									
147232	11-12-21 MAT RENTALS			11-12-21	\$5.40	\$5.40	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$13,733.32)
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1									
920000091494	11-12-21 OFFICE NATURAL GAS 25%			11-12-21	\$31.41	\$31.41	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$13,733.32)
						\$271.12				
9079	PETTY CASH, , , , ,									
FOOD BASICS	11-12-21 COFFEE			11-12-21	\$64.51	\$64.51	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,706.12
HOME	11-12-21 GARBAGE BAGS			11-12-21	\$12.14	\$12.14	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,706.12
HOME	11-12-21 PAD LOCKS			11-12-21	\$14.24	\$14.24	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,706.12
						\$103.86				
9613	MATHEWS DINSDALE, 3600-155 WELLINGTON ST WEST, TORONTO, ON, M5V 3H1									
418775	11-12-21 GENERAL LABOUR RELATIONS			11-12-21	\$1,596.11	\$1,596.11	10-10-61560	AUDIT & LEGAL	\$20,000.00	(\$9,892.36)
						\$1,772.41				
9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1									
1876884-1	11-12-21 PURCHASE ORDER BOOKS			11-12-21	\$26.22	\$26.22	10-10-61540	OFFICE SUPPLIES	\$20,000.00	\$6,706.12
						\$29.12				
						\$3,936.68				
Total GENERAL GOVERNMENT										
250 CLARK										
8778	GOMOLL TIM-BR MART, 8 JOSEPH STREET, BOX 67, POWASSAN, ON, P0H 1Z0									
2091330	11-12-21 LAG BOLTS, WASHER, DRILL BIT			11-12-21	\$60.32	\$60.32	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$14,443.07
2091371	11-12-21 PL PREMIUM			11-12-21	\$7.73	\$7.73	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$14,443.07
						\$68.05				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3									
200210054174	11-12-21 HYDRO @ 250 CLARK			11-12-21	\$1,319.92	\$1,319.92	10-12-61753	250 CLARK-UTILITIES	\$26,000.00	\$14,310.24
						\$1,319.92				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1									
147232	11-12-21 MAT RENTALS			11-12-21	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$20,000.00	(\$6,684.57)
						\$48.62				
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1									
920000091494	11-12-21 250 CLARK NATURAL GAS 75%			11-12-21	\$94.26	\$94.26	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$14,443.07
						\$94.26				
9079	PETTY CASH, , , , ,									
CURRIES	11-12-21 EGG GRADING			11-12-21	\$26.46	\$26.46	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
						\$26.46				
9653	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0									
20302	11-12-21 SHOWER REPAIRS			11-12-21	\$127.20	\$127.20	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$14,443.07
20332	11-12-21 TOILET REPAIRS			11-12-21	\$461.89	\$461.89	10-12-61641	250 CLARK-BUILDING	\$25,000.00	\$14,443.07
						\$589.09				

Municipality of Powassan
A/P Preliminary Cheque Run
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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10541	KIM RAINVILLE, 640 REYNOLDS STREET, NORTH BAY, ON, P1B 5C2		11-12-21	\$380.00	\$380.00	10-12-61754	250 CLARK-PROGRAM	\$7,500.00	(\$8,435.92)
ART CLASS	11-12-21 ART CLASS				\$380.00				
Total 250 CLARK									
									\$2,526.40

FIRE DEPARTMENT

8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1		11-12-21	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-	\$10,000.00	\$1,168.41
147233	11-12-21 MAT RENTAL				\$17.55				
8954	RELANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8		11-12-21	\$44.24	\$44.24	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,073.47
55843574284357	11-12-21 TC FIRE HALL WATER HEATER RENTAL		11-12-21	\$44.24	\$44.24				
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$46.09	\$46.09	10-15-62020	FIRE DEPT.-OPERATIONS	\$62,000.00	\$27,073.47
920000091494	11-12-21 NATURAL GAS				\$46.09				
9985	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, POA 1X0		11-12-21	\$820.66	\$820.66	10-15-62030	FIRE DEPT.-TRUCKS	\$21,000.00	\$15,207.40
66602	11-12-21 ANNUAL INSPECTION		11-12-21	\$299.58	\$299.58	10-15-62030	FIRE DEPT.-TRUCKS	\$21,000.00	\$15,207.40
66620	11-12-21 ANNUAL INSPECTION		11-12-21	\$1,120.24	\$1,120.24				
Total FIRE DEPARTMENT									\$1,228.12

PUBLIC WORKS

8687	FREIGHTLINER NORTH BAY, 40 COMMERCE COURT, NORTH BAY, ON, P1A 0B4		11-12-21	\$444.42	\$444.42	10-20-63520	2011 FREIGHTLINER-	\$22,000.00	\$4,770.09
RN03492	11-12-21 WIRING				\$444.42				
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		11-12-21	\$1,255.25	\$1,255.25	10-20-63020	STREET LIGHTING-	\$15,000.00	\$4,157.94
200066782851	11-12-21 STREET LIGHTING-HYDRO		11-12-21	\$1,255.25	\$1,255.25				
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5		11-12-21	\$317.49	\$317.49	10-20-63060	PUBLIC WORKS-	\$55,000.00	\$12,368.71
C1205222	11-12-21 TOWER RENTAL				\$317.49				
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$69.81	\$69.81	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$6,633.74
920000091494	11-12-21 NATURAL GAS		11-12-21	\$69.82	\$69.82	10-20-63062	PUBLIC WORKS BLDGS	\$14,000.00	\$6,633.74
920000091494	11-12-21 NATURAL GAS		11-12-21	\$139.63	\$139.63				
Total PUBLIC WORKS									\$2,156.79

WATER

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		11-12-21	\$1,120.97	\$1,120.97	10-30-64510	WATER PUMPHOUSE-	\$35,000.00	\$19,596.89
200003755079	11-12-21 WATER PUMPHOUSE-MAT/SUPPLIES		11-12-21	\$1,120.97	\$1,120.97				
	HYDRO				\$1,120.97				

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Municipality of Powassan A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$24.04	\$24.04	10-30-64530	WATER DISTRIBUTION-	\$20,000.00	\$1,208.82
920000091494	11-12-21	NATURAL GAS							
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8		11-12-21	\$152.62	\$152.62	10-30-64510	WATER PUMPHOUSE-	\$35,000.00	\$19,596.89
510444	1121	INTERNET							
Total WATER									
SEWER									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$25.53	\$25.53	10-40-64110	SEWER PUMPHOUSE-	\$5,000.00	\$4,687.63
920000091494	1121	NATURAL GAS							
Total SEWER									
RECREATION									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3		11-12-21	\$186.86	\$186.86	10-55-67010	PARKS-MAT/SUPPLIES	\$10,000.00	\$1,042.50
200097470823	1121	NATURAL GAS				10-55-67110	POOL-MATERIAL &	\$16,000.00	\$7,138.86
200087941884	1121	POOL-MATERIAL & SUPPLIES HYDRO		\$82.45	\$82.45				
Total RECREATION									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$69.82	\$69.82	10-55-67110	POOL-MATERIAL &	\$16,000.00	\$7,138.86
920000091494	1121	NATURAL GAS				10-55-67410	SHCC-MAT/SUPPLIES	\$5,000.00	\$2,114.43
920000091494	1121	NATURAL GAS		\$26.66	\$26.66				
Total RECREATION									
HISTORICAL & CULTURE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3		11-12-21	\$449.79	\$449.79	10-65-67680	POWASSAN LEGION	\$30,000.00	\$20,368.76
200204347544	1121	POWASSAN LEGION EXPENSE							
Total HISTORICAL & CULTURE									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$76.88	\$76.88	10-65-67680	POWASSAN LEGION	\$30,000.00	\$20,368.76
920000091494	1121	NATURAL GAS							
Total HISTORICAL & CULTURE									
TROUT CREEK COMMUNITY CENTRE									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3		11-12-21	\$2,131.63	\$2,131.63	10-75-61610	HYDRO	\$23,000.00	\$12,509.88
200116322165	1121	HYDRO							
Total TROUT CREEK COMMUNITY CENTRE									
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1		11-12-21	\$63.74	\$63.74	10-75-61620	NATURAL GAS	\$4,000.00	\$940.52
920000091494	1121	NATURAL GAS							
Total TROUT CREEK COMMUNITY CENTRE									

A/P Preliminary Cheque Run

(Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
SPORTSPLEX										
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	200097443945	11-12-21 HYDRO	11-12-21	\$246.75	\$246.75	10-80-61610	HYDRO	\$75,000.00	\$20,586.96
8954	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	56130364313036	11-12-21 BUILDING SUPPLIES	11-12-21	\$51.53	\$51.53	10-80-61960	BUILDING SUPPLIES	\$5,000.00	\$3,320.35
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	920000091494	11-12-21 NATURAL GAS	11-12-21	\$1,159.71	\$1,159.71	10-80-61620	NATURAL GAS	\$15,000.00	\$8,360.36
10163	CHARLES COUGHLIN, PO BOX 313, POWASSAN, ON, WALMART 9/25/21	920000091494	11-12-21 NATURAL GAS	11-12-21	\$187.93	\$187.93	10-80-61620	NATURAL GAS	\$15,000.00	\$8,360.36
10540	ZAKK CHARETTE, , , , MARKS 9/29/21	920000091494	11-12-21 JACKET	11-12-21	\$74.99	\$74.99	10-80-61910	CLOTHING	\$1,000.00	\$711.19
Total SPORTSPLEX						\$1,802.29				
Total Bills To Pay:						\$16,061.27				

NOTICE OF PUBLIC MEETING FOR A ZONING BYLAW AMENDMENT

COUNCIL OF THE MUNICIPALITY OF POWASSAN HAS SCHEDULED A PUBLIC MEETING TO CONSIDER AN AMENDMENT TO THE ZONING BYLAW THAT WOULD PERMIT ACCESSORY BUILDINGS, INCLUDING DETACHED GARAGES AND OTHER ACCESSORY STRUCTURES, IN THE RURAL (RU) ZONE TO BE LOCATED IN THE FRONT YARD (IN FRONT OF DWELLING)

MEMBERS OF THE PUBLIC ARE ENCOURAGED TO ATTEND A MEETING WHEREBY THE APPLICATION WILL BE DISCUSSED ON TUESDAY, DEC. 7TH AT 6:30 PM
AT THE MUNICIPAL OFFICE - 250 CLARK ST., POWASSAN

IF A MEMBER OF THE PUBLIC DOES NOT MAKE ORAL OR WRITTEN SUBMISSION TO THE MUNICIPALITY PRIOR TO OR AT THE MEETING THE RIGHTS OF APPEAL MAY BE AFFECTED.

250 CLARK ST., POWASSAN, ON P0H 1Z0, (705) 724 2813 - MONDAY TO FRIDAY - 8:30 TO 4:30 PM

DATE OF COUNCIL MTG.	Nov. 16/21
AGENDA ITEM #	16-1

Sun	Mon	Tue	Wed	Thu	Fri	Sat
7 daylight saving time ends	8	9	10	11 Municipal facilities closed Remembrance Day (regional)	12	13
14	15	16 7pm - Council @ 250 Clark St.	17	18 1:30pm - Flu Clinic	19	20
21	22	23 NORCA	24	25	26	27
28	29	30	1	2 Planning Board	3 Parade of Lights	4